

SUBURBAN LIBRARY COOPERATIVE  
44750 Delco Blvd  
Sterling Heights, Michigan 48313  
Board Meeting  
December 20, 2007

- I. The meeting was called to order at 7:00 p.m. at the Warren Civic Center Library by Ronald Black, Chairperson.

Trustees present: Diane Barr (Armada), Barbara Brown (Clinton-Macomb)  
Denise Giordano (Eastpointe), Frank Sosnowski (Harper Woods),  
Dick Runels (MacDonald), Ron Black (Shelby), Lynne Gregory (Troy),  
Frank Pasternak (Warren)

Absent: Mark Wollenweber (St. Clair Shores)

Staff present: Arthur Woodford (Suburban Library Cooperative)  
Darlene Paquette (Suburban Library Cooperative)

- II. Approval of the Agenda.

Runels moved to approve the Agenda, supported by Gregory. Motion carried.

- III. Approval of the Minutes of the last meeting.

Action Items:

VI. A. Change the motion to read "Motion made by Runels to approve the 2007/2008 budget as amended, seconded by Brown. Motion Carried."

VI. B. Remove "created by Black" in the second sentence and "once a year" in sentence five.

Motion made by Brown to approve the minutes of the November 29, 2007 meeting as amended, supported by Gregory. Motion carried.

- IV. Member Library concerns.

Gregory noted that the Troy Library Director is not listed in attendance at the November Council Minutes.

- V. Approval of the Bills.

Runels moved to approve payment of the bills, supported by Giordano. Motion carried.

- VI. Action Items

- A. State Aid Report

The State Aid Report was submitted to the Library of Michigan, but needs the Boards' formal approval to complete the certification process.

SLC has three associate members that joined many years ago to receive book discounts. The annual dues are \$150.00. Next July, SLC will send out a letter asking if they want to continue their associate membership.

Woodford contacted the Macomb County Planning Department to see if cities within SLC boundaries completed a special census. New Baltimore was the only city to do a special census and their increased population figures are included in our population report. Woodford will provide the Board with service areas and population figures for each library at the next Board Meeting.

Motion made by Pasternak to approve the State Aid Report, seconded by Barr. Motion Carried.

#### B. 2008 Holiday Dates

Election Day was scheduled as a Holiday every other year because the Macomb County Library was closed.

Motion made by Runels to eliminate Election Day as a day off and approve the remaining dates, seconded by Gregory. Motion Carried.

### VII. Information Items

#### A. Automation Report

The Systems Librarian position has been posted on our website, TLN, MLA, Macomb Daily and found on Yahoo hot jobs.

#### B. MeLCat

MeLCat is a statewide online catalog and book delivery service provided through the Library of Michigan. SLC has been working very hard to get this service for the Cooperative and the Council has agreed to move forward. SLC staff has uploaded our bibliographic and patron records to the state database and we should be up and running by the end of the year.

#### C. Budget Report

The Finance Committee met with our auditor, Joseph Brandenburg. Brandenburg requested that Board minutes clearly state budget items, budget amendments and include formal motion to transfer funds.

Brown recommended that the Committee send out an Audit RFP in the summer. Runels agreed to put the RFP together.

Discussion of forming new committees continued and the formal amendment to the SLC Board Bylaws will be on the January Board agenda.

Motion made by Gregory to receive and file the Budget Report, seconded by Runels. Motion carried.

#### D. Investment

Motion made by Gregory to receive and file the Investment Report, seconded by Runels. Motion carried.

VIII. Public Participation.

No public participation.

IX. Next meeting date

January 31, 2008, 7:00 pm at the Eastpointe Public Library.

X. Adjournment

Pasternak moved to adjourn at 8:18 p.m., supported by Runels. Motion carried.

Respectfully submitted:

Denise Giordano, Secretary