

*Approved* Minutes of the  
**Chesterfield Township Library**  
Regular Board Meeting  
December 20, 2006

Library Board President Lt. Col. Harris called the meeting to order in the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, Michigan at 6:00 p.m.

**PRESENT:** Karen Campbell, Loraine DeMuynck, Dr. Earl Hartman, Lt. Col. Kermit Harris, Michael Miller and Alan Naldrett

**ALSO PRESENT:** Mr. Dan Whisler of Penschansky, Whisler Architects, Pam Harris, Linda Hartman and Cheryl Printz, Chesterfield Twp. Board., Jerry Hacala, Celeste Choate, Friends of the Library members, Dale Parus, Director, Harper Woods Library, Marion Lusardi, Director and Marta Kwitkowsky, Assistant Director and Children's Librarian, Chesterfield Township Library.

**ABSENT:** None

**Approval of Agenda:**

Motion by Loraine DeMuynck, support by Karen Campbell to approve the agenda.

AYES: All

NAYS: None

**MOTION CARRIED**

**AGENDA/  
APPROVED**

**Public Comments**

None

**PUBLIC  
COMMENTS/  
NONE**

**Approval of Consent Agenda:**

The Consent Agenda contained the proposed minutes of the November 15, 2006 Regular Board meeting, Bills for Payment including Expense Report 11 and Payroll Reports 24 & 25, the Committee Report with the proposed slate of officers for 2007, the President's Report, Lt. Col. Harris requested his report be given orally immediately, the Director's Report including Statistics for November 2006, and a Children's Department Report by Marta Kwitkowsky, Loraine DeMuynck requested the Committee Report pulled for discussion. Dr. Hartman requested the Minutes pulled for clarification. Motion by Loraine DeMuynck, support by Michael Miller to approve the Consent Agenda with noted requests.

AYES: All

NAYS: None

**MOTION CARRIED**

**CONSENT  
AGENDA/  
APPROVED  
  
WITH  
PRESIDENT'S  
REPORT  
GIVEN  
ORALLY  
AND  
REQUESTS  
FOR SLATE OF  
OFFICERS AND  
MINUTES  
PULLED**

President's Report – Lt. Col. Harris stated he had heard today the BRAC process had been accelerated and the Board must submit a funding plan not later than May 2007. Also the District Library paperwork needed to be presented to the Township Board.

**BRAC PROCESS  
ACCELERATED**

Correction to Minutes – Dr. Hartman stated the minutes should reflect the formula used for the determination of the Staff Appreciation Rewards.

**FORMULA FOR  
STAFF  
REWARDS  
REQUESTED**

**Request to go into Closed Session**

None

**CLOSED  
SESSION  
NONE**

**Old Business:**

None

**OLD  
BUSINESS/  
NONE**

**New Business:**

**a. Needs Assessment Study**

Mr. Dan Whisler proceeded to give an extensive overview of the Needs Assessment Study that included space needs, site location, budget and funding. He also answered questions from the Board and members of the audience.

**NEW  
BUSINESS/**

**NEEDS  
ASSESSMENT  
OVERVIEW**

Due to the lateness of the hour, Lt. Col. Harris proposed a special meeting of the Board to finalize the District Library Agreement and a funding plan to submit to LRA. It was agreed among the Board members to meet next Thursday, December 28, 2006 at 6:30 p.m.

**SPECIAL  
MEETING ON  
DECEMBER  
28, 2006**

**b. No Smoking Zone**

Mr. Miller stated the issue should not have been an Action Item. Following discussion, Alan Naldrett proposed a smoking area away from the front door, the location to be determined at the next regular meeting. Support by Loraine DeMuynck.

AYES: Karen Campbell, Loraine DeMuynck, Lt. Col. Harris, Alan Naldrett

NAYS: Dr. Hartman and Michael Miller

**NO SMOKING  
ZONE TO BE  
DETERMINED  
AT NEXT  
MEETING**

Committee Report -Proposed Slate of Officers for 2007

**PROPOSED  
SLATE OF  
OFFICERS  
FOR 2007**

President – Lt. Col. Kermit Harris, Vice President – Karen Campbell, Secretary – Loraine DeMuynck, Treasurer – Michael Miller, At Large- Alan Naldrett and Dr. Earl Hartman

Loraine DeMuynck motioned a change to the slate to have Michael Miller as Vice President and Karen Campbell as Treasurer.

Dr. Hartman opposed last minute changes. Following discussion, the motion was supported by Karen Campbell.

AYES: Karen Campbell, Loraine DeMuynck, Lt. Col. Harris, Alan Naldrett and Michel Miller

NAYS: Dr. Hartman

**MOITON CARRIED**

**SLATE OF OFFICERS FOR 2007**

Lt. Col. Kermit Harris – President, Michael Miller – Vice President, Loraine DeMuynck – Secretary, Karen Campbell-Treasurer, Dr. Hartman and Alan Naldrett – At Large

**SLATE OF OFFICERS FOR 2007 DETERMINED**

**PUBLIC COMMENTS**

Director Lusardi displayed an award the Library received from Macomb County Human Services Coordinating Body and wished everyone Happy Holidays.

**PUBLIC COMMENTS/**

**LIBRARY AWARD**

**ADJOURNMENT**

**Adjournment:**

Motion by Loraine DeMuynck, support by Alan Naldrett to adjourn the meeting at 8:45 p.m.

AYES: All

NAYS: None

**MOTION CARRIED**

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**Loraine DeMuynck, Secretary**