

CHESTERFIELD TOWNSHIP LIBRARY COLLECTION SERVICES VOLUNTEER

QUALIFICATIONS AND SPECIAL SKILLS NEEDED:

Ability to:

Work with others, as well as alone

Focus on detail

Concentrate

Work on small projects that require precise hand and wrist movements, and good vision

Be seated for long periods of time

Push a moveable cart loaded to a maximum of 250 lbs

Able to lift 20 lbs

Tolerate dust, mold

Communicate with employees and patrons of the library

POSSIBLE DUTIES AND RESPONSIBILITIES:

Cover hardcover and soft cover books

Repair damaged, ripped and soiled books

Special projects

I know that I may discontinue working as a volunteer at any time for any reason. I also understand that my services may be ended at any time for any reason.

I have read and understand the Qualifications and Special Skills and Possible Duties and Responsibilities related to the position of a Chesterfield Twp Library Volunteer.

Signature

Date