

SUBURBAN LIBRARY COOPERATIVE
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COUNCIL MINUTES

Suburban Library Cooperative
February 14, 2008

I. The meeting was called to order at 9:38 a.m. at the Eastpointe Memorial Library.

Present: Smith (Armada), Lusardi (Chesterfield), Minor (Chesterfield), Sterling (Eastpointe), Slivka (Fraser), Parus (Harper Woods), Hoffmeyer (Lenox), Reghi (Lois Wagner), Thomas (MacDonald), Labelle (Macomb), Graham (Ray), Harper (Romeo), Pierson (Shelby), Orlando (St. Clair Shores), Turgeon (Sterling Heights), Henderstein (Warren), Frezza (SLC), Paquette (SLC), Woodford (SLC)

Absent: Cross (Center Line), Neal (Clinton-Macomb), Worrell (Mount Clemens), Valade (Roseville), Russ (Troy), Doege (Utica)

II. Approval of the Agenda.

Turgeon moved to approve the Agenda, supported by Orlando. Motion carried.

III. Approval of the Minutes.

Labelle made a motion to approve the minutes of the January 10, 2008 meeting, supported by Parus. Motion carried.

Woodford officially welcomed Jean Slivka as the Interim Director of the Fraser Public Library.

IV. Suburban Library Cooperative Business.

A. Automation

Lynn Minor presented a recommendation to improve the hold shelf report and distributed a copy of the pros and cons of the current procedure.

Currently, if CHE has an item that belongs to SHL and it is going back to SHL and the next person in the hold queue is a SHL patron, it doesn't say that the item is in transit. Other issues are: items are under the wrong name, items are being shelved and not put on hold, the patron received the item without the book being checked out in Sirsi or items were placed in the staff section of holds.

The solution is to pull the book, go to and click check item status, scan the barcode, save and hit okay, this is pull book, go to workflows, click checkmark for cancel hold, click checkmark for available, scan book and sale. This will allow for a more hands on procedure.

Motion made by Parus to accept the recommendation by Lynn Minor to end the current hold shelf report and start the new report on March 3rd, seconded by Smith. Motion carried.

Amy Shaugnessy is starting on Feb 18th as the new Systems Librarian for SLC.

The Continuing Education meeting follows the Council Meeting and we are going to discuss topics for the SLC annual in service and training classes.

B. MeLCat

Delinquent, blocked and barred patrons are prohibited from using MeLCat including patrons with only a .15 cent fine.

MeLCat (continued)

Woodford is asking Council permission to change the block to only blocked and barred patrons, not delinquent patrons that have fines under the maximum limit.

Motion made by Turgeon to accept the block change as stated, seconded by Lusardi. Motion carried.

SLC would like to change expiration dates on patron data sent to MeLCat to a random future date. This change would not affect Sirsi. Scenarios – If a patron comes in to renew their card, MeLCat does not acknowledge the renewal until an item is checked in or out. Changing the expiration date in MeLCat will keep patron card activity current. Also, libraries are setup as individual libraries in MeLCat, not as a shared system, so we cannot change patron card information from another library. NCIP will correct both of these scenarios.

Motion made by Turgeon to have SLC pursue changing the expiration date on data being sent to MeLCat, seconded by Parus. Motion carried.

Hold requests and pickup issues were presented by Lynn Minor. Currently, with OCLC the pickup library must be the library where the request was placed. MeLCat requests must go to the library that the patron card was issued from. To reduce the confusion for patrons, Lynn is proposing that OCLC have the option for patrons to choose their pickup library when they place a hold. This issue needs to be on the next System Managers meeting in March and then further discussed at the March Council Meeting.

Hold requests are coming in through MeLCat that should have been requested through iBistro. Advertising for MeLCat was to begin in August, but the SHL may need to advertise in June.

V. Announcements and Information.

A. State Aid

All of our member libraries have submitted their state aid report and ARM, CLL, HPW, LWM, MPL, RAY, SBL, SCS, RSV, SHL, UPL, & WPL have sent SLC a copy of their report.

B. Future of Cooperatives

Invitations for the Trustee Association Dinner/Meeting is on March 19th at 6:00 pm at CMPL were distributed. Roger Mendel, Director of Mideastern Cooperative will speak on "The Future of Cooperatives and Public Libraries."

C. Urban Cooperation Act (UCA)

Our attorney, Ann Seurnyck came across a small glitch, but has sent out a "conflict of interest" letter to ROG & FRA. Both libraries have used the Swift, Foster, Collins & Smith PC firm. She will continue to work on revising our draft agreement.

D. MLA Public Policy

MLA Public Policy meeting was cancelled on Monday, but will meet on Friday, February 23, 2008.

VI. Member libraries' announcements/concerns.

Thank you to Eastpointe Memorial Library for hosting the meeting.

Member library Museum Adventure Pass statistics were distributed.

"A guide to alternatives after high school. It's My Life!" was distributed for order. This is a free book from American Friends Service Committee. Darlene Paquette will order the books.

The EPS demo was cancelled and will be rescheduled. An RFID demo is scheduled for February 21, 2008.

Congratulations to Mt. Clemens and other libraries that are participating in the cooperatives digital archives. They

just passed the 6,000 digital items plateau.

The Suburban Library Cooperative is a sponsor in the "Michigan's Fight for Freedom: The Civil War Era" brochure. The cultural center would like member libraries to put together a bibliography of their holdings on their websites and link to the cultural center website. Doug Casamer would be a good speaker.

The Macomb Cultural Center has a new name "The Albert L. Lorenzo Cultural Center." Please return your Cultural Center stand to the Coop and new stands will be returned to you.

ARM – Teen Programs are taking off. Teens are reading "Alcapone Does My Shirts."

CLL – Absent.

CHE – Young Rembrandts Program resulted from our Target Grant. A new book called "RED" written by a local writer, Amy Goldwasser is getting high reviews. The book a compilation of essays from nearly sixty teenage girls from across the country and they write about the issues they face.

CMPL- Absent.

EPL – Budget due next week.

FRA - Programs: Meet Molly Brown, Action Real Estate, Science Alive and Ming the Magnificent. Things are going along very well during this interim period.

HPW –. Starting to plan our Green recognition projects in April.

LEN – EnvisionWare had some small problems. Thanks to Chris and Ken for answering questions and fixing problems

LWM – Budget going to the Board on Feb 25th.

MPL – EnvisionWare is working.

MCL- At the County Board Meeting tonight, everyone is voting on whether or not to accept the Budget Committees recommendation to use 2.5 million from the "Rainy Day Fund." Otherwise, there will be more cuts. The Literacy Coordinator position is posted and the new coordinator will need to raise \$250,000 annually.

MTC – Absent.

RAY - Read to me Roscoe is scheduled on the 19th.

ROG - Valentine Celebration on February 9th and ending on the 15th with a Chocolate Festival.

RSV - Absent.

SCS – Pisanki Easter Egg decorating on March 1st. Michigan Hummingbird Program with Allen Chartier was very well attended. Michigan Great Read "The Nick's Adam Story" is on March 19th. Scheduling all of our family literacy programs and our book discussions which we receive funds through the Metro Detroit Author and Target Grants. Budget is due next week and we are interviewing for café vendors. Professor Fredric Svoboda will make a presentation on the significance of Hemingway in Michigan on February 27. New Librarian, Karen Gulverzan.

SBL - Thursday's in Concert continues. Judi Chambers is retiring in June.

SHL – Budget was turned in with some reductions.

TPL – Absent.

UPL- Absent.

WPL- Working on the Budget with the new Mayor.

VII. Public Participation.

No public participation.

VIII. Next meeting date.

The next meeting will be March 13, 2008 at the Suburban Library Cooperative at 9:30 a.m.

IX. Harper moved to adjourn at 11:10 a.m., supported by Lusardi. Motion carried.
Continuing Education Meeting to follow