

**SUBURBAN LIBRARY COOPERATIVE**  
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**COUNCIL MINUTES**

**Suburban Library Cooperative**  
**November 15, 2007**

I. The meeting was called to order at 9:34 a.m. at the Roseville Public Library.

Present: Smith (Armada), Kwiatkowski (Chesterfield), Neal (Clinton-Macomb), Sterling (Eastpointe), Schmidli (Fraser), Parus (Harper Woods), Hoffmeyer (Lenox), Reghi (Lois Wagner), Goike (MacDonald), Labelle (Macomb), Graham (Ray), Harper (Romeo), Valade (Roseville), Turgeon (Sterling Heights), Chambers (Shelby), Russ (Troy), Henderstein (Warren), Woodford (SLC)

Absent: Cross (Center Line), Worrell (Mount Clemens), Orlando (St. Clair Shores), Doege (Utica)

II. Approval of the Agenda.

Schmidli moved to approve the Agenda, supported by Turgeon. Motion carried.

III. Approval of the Minutes of the last meeting.

Under VI. WPL – access for MLC downloadable books is in January.

Henderstein made a motion to approve the amended minutes of the last meeting, supported by Labelle. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

Email was sent by Lauren Boggs regarding cataloging short records to Systems Managers. Chris Frezza & William Blevins, from ROG met and came up with ideas to work with Brodart regarding 9XX.

MeLCat was on the Systems Managers meeting agenda. Patron records have been forwarded to the Consortium but our bibliographic records have not been sent, therefore, patron records are not active. The patron records were sent with minimal difficulty. Woodford to contact Louise Bugg at MLC in regards to having SLC upload our bibliographic records and become active.

CMPL is on the MeLCat system and experience 400 books coming in and 300 outgoing per month.

Question from last meeting: How do libraries drop out of MeLCat? Only one library has left MeLCat and we signed up under the Cooperative, therefore libraries would have to leave SLC if they want to drop MeLCat.

B. ProMed Delivery

ProMed delivery service has improved. A driver recommended that libraries on his route tie bins shut, but this is not a ProMed policy and they will not tie bins after books are sorted. Council recommended that SLC consider bins being tied in the new SLC delivery procedures.

C. Council Meeting Schedule for 2007/2008

Motion made by Chambers to approve the Council Meeting Schedule for 2007/2008, seconded by Turgeon.  
Motion carried.

V. Announcements and Information.

A. State Aid

Everyone has logged in to the state aid report and LWM was the first library in the Cooperative to complete the report. Budget is at 32.47 cents per capita until October 2008. As soon as you submit your state aid report you will receive a check. The first check will be 50% of total. The balance is scheduled for payment July 1, 2008.

B. Future of Cooperatives

Neal attended a second meeting to discuss the Future of Cooperatives and is now on a sub committee to create a "model" cooperative. The model will then go to the Michigan library community for input. The Cooperative Directors meeting was on Nov. 7<sup>th</sup> and some of the Directors are compiling recommendations and concerns for the new "model".

SLC, TLN and Superior land are continuing with the Urban Cooperative Act. Lakeland Cooperative has decided to keep their system status quo.

C. MLA Public Policy

MLA is trying to be more pro-active and respond quicker to budget needs and other legislative items.

D. Online Databases

An online database spreadsheet went out outlining the databases everyone has and the cost. SLC is working on a new job description for our new System Librarian position. Part of the responsibility for this position is online database and training.

E. MAP

Everything is going well. A few libraries have reported passes were taken inadvertently and some have been returned. Requests to replace broken/missing pieces on the new literature racks have been submitted and we are waiting on the vendors to ship items.

VI. Member libraries' announcements/concerns.

Thank you to Roseville Public Library for hosting the meeting.

PAC HUG grant round two – LEN & RAY are participating.

MCL is no longer doing the bulk order for encyclopedias. Libraries now need to order their encyclopedias.

ARM – Construction is complete. Active group of teens that are working on genealogy and a 60/70's party is planned for Nov. 16<sup>th</sup>.

CLL - Absent

CHE – District funding and fire department funding did not pass.

CMPL- Erica Foley is our new Head of Popular Materials. Our sorting system is now a bin based system and our current RFID tags are being discontinued. The new tags are IS compliant so we will be able to negotiate pricing between vendors. DSLRT is Nov. 16<sup>th</sup> at 9:30 am at the Warren Civic Center and the salary survey will be distributed. The salary survey will be discussed at the January meeting.

EPL - Our last window was put in today.

FRA - Distributed a flyer for the 3 days of Christmas Celebration at the end of November and a certificate for 15% off at the library gift shop. The City completed a Community Survey of Services and the library came up around 80% good and excellent. Fraser has a new mayor and some new council members.

HPW – Business as usual with some follow up on our Green Building award.

LEN – Found a 3 acre parcel to purchase in the village of New Haven.

LWM – No Report.

MPL – Started a Teen Knitting Club and a Gaming Night. The winner from our Duct Tape Contest invited friends to our first Gaming Night and played games on the Wii system and Guitar Hero.

MCL – Macomb County is looking at a 12-20 million dollar deficit. The County approved across the board cuts and each department has to report to their committee and come up with suggestions. In the media, the sheriff is saying if his budget is cut, inmates will be released. Macomb County has not had a tax increase since 1984 and this would be a good time for us to promote a tax increase to support discretionary services. Library for the Blind and Macomb Literacy Partners may need a new home. Support from SLC and other libraries at the Dec. 11<sup>th</sup> budget meeting may give an impact on Commissioners. A list of December Board of Commissioners meeting dates and times and local legislators addresses was distributed. Envisionware installation went very well.

MTC – Absent.

RAY – In the process of hiring a part-time person and Ray Township's annual Christmas Tree Lighting Ceremony is on Thursday, Dec. 6<sup>th</sup> at 7 pm.

ROG – Kezar is participating in the Romeo Parade and Tree Lighting on Thursday, Nov. 29<sup>th</sup> from 7-9.

RSV – Newsletter distributed.

SCS – Absent.

SBL - Trim the Library Christmas Tree is scheduled for Dec. 13<sup>th</sup>.

SHL – Ed Piet, Adult Services Librarian, is honoring his parents with a donation to the library. The donation is enabling us to redo the fireplace and seating area that is on the second floor.

TPL – Needs assessment is ongoing and a meeting is scheduled for this afternoon with a possible donator to the library.

UPL – Absent.

WPL – Warren has a new Mayor, Treasurer and Clerk.

#### VII. Public Participation.

No public participation.

#### VIII. Next meeting date.

The next meeting will be December 13<sup>th</sup>, 2007 at the Suburban Library Cooperative at 9:30 a.m.

#### IX. Meeting adjourned at 11:18 p.m.