

**Suburban Library Cooperative  
System Managers' Meeting  
November 13, 2007  
Conference Room - 9:30 A.M.**

**Meeting called to order at 9:30 AM**

**ProMed / MelCat Delivery** – We started out with discussion on the ProMed deliveries. In general, comments were good from the group. Items discussed included:

- 10X15 bubble bags are available for libraries from Darlene.
- MelCat meeting was very productive regarding the delivery systems.
- A list of Standards and Practices will be created and published in advance.
- Missing items – especially CD/DVDs; Apparently ProMed caught someone in their warehouse removing materials. Question: Is ProMed paying for missing items? *Art will call ProMed to find out details.*

**MelCat Status** – MelCat has a list of users as of the end of October; they said they would be loading them into the database and they would be live.

Discussion revolved around:

- When will NCIP go live? Can we refuse to go online until that time?
- Start dates for MelCat will be discussed at Director's meeting 11/15/07.
- *Art will check on NCIP dates and status and go-live dates with MEL.*
- Note: MelCat told us that User Date would be live, but they did not make it live, pending our upload of bib records.

**iBistro/ Patron Favorites** – Discussed the replacement system EPS; Chris is trying to set up a demonstration for Coop members.

**Cataloging** – Lauren Boggs is working with Chris on duplicate bib records. She will send a list of examples of good and bad formats out to everyone. We also discussed MARC-New records.

**Round Robin**

SBL – Has unused Playaway cases available; Can anyone use them?

MPL – BAR or BLOCK family members when one person has excessive fines? Discussion ensued from meeting attendees.

LWM – Will SLC send faxes instead of emails if there are problems with the system or downtime? Emails sometimes are not read in time to be effective.

There was a discussion of Envisionware and the various uses at the libraries that have it installed now. RSV mentioned they are switching from Comprise/SAM to Envisionware. MCL will also be switching systems from 3M to Envisionware. CLL – Has some music CD's that they have circulated that may not have barcodes on them.

TPL – Does any of the other member libraries give a “letter of good standing” to patrons if requested? *Some libraries are doing this when asked. Also, this happened with Michicard in the past.*

### **Meeting adjourned at 10:35 AM**

**Next Meeting:** Tuesday, December 11<sup>th</sup> at 9:30 AM at SLC

If you have agenda items, please send them to [slcstaff@libcoop.net](mailto:slcstaff@libcoop.net)

### **Attendees**

Smith	ARM
Kirsten	CHE
Minor	CHE
Bernieri	CLL
Price	EPL
Cousineau	FRA
Gillis	HPW
Couck	LEN
Murawski	LWM
Erlich	MCL
Casamer	MCL
Goike	MPL
Graham	RAY
Blevins	ROG
Swanwick	ROG
Harvey	RSV
Burgeson	SBL
Orlando	SCS
Les	SHL
Horn	TPL
McQuaid	TPL
Doege	UPL
Urban	WCV
Boggs	SLC
Nocita	SLC
Woodford	SLC