Suburban Library Cooperative
System Managers' Meeting
October 09, 2007
Conference Room - 9:30 A.M.

Meeting called to order at 9:30 AM

ProMed / MeLCat Delivery – ProMed and SLC members met at SHL on 09/27 and talked over problems with our deliveries. Some good results so far were:

- Everyone likes the bins better than the bags.
- Since the meeting, the sorting has been better – not as many items being sent to the wrong location.
- Some MCL canvas bags were returned to the SLC. Once we have collected as many as possible, they will be distributed to member libraries.

Some old problems or new reports of problems brought to light were:

- Bins were being stacked too high; need to be no higher than 3 high.
- Some bins at WCV had water in the bottom; books had to be wiped down.
- There were still missing items – especially DVDs; not as many as before, but there are still occurrences.

MeLCat Status – The MeLCat people have new test loads to load and verify, they approved the user file and are working on the item data files now. We can possibly go live by the end of October. Discussion revolved around:

- System Managers want at least 2 weeks to a month for system testing.
- Libraries can (and need) to load the MeLCat dcb2 client on their systems. If you need help, please contact SLC for assistance.
- Dual checkout for MeLCat material until NCIP goes online (not sure how long before it is ready).

iBistro – System is defaulting to WAM as the pickup location when patrons place holds from iBistro – multiple libraries. *Trouble ticket has been sent to SirsiDynix*.

Cataloging – Lauren Boggs discussed a number of cataloging topics with the System Managers:

- Brodart and Ingram Bib records are not searchable per Sirsi.
- Brodart and Ingram Bib Records are missing one or both ISBN's.
- Look for a 856 field – removed to keep patrons from using the OPACs to access the internet.
- B&T records – don't use if it has a 720 field
- Smartport – set call # to "auto" for Acquisitions update

Round Robin

CHE – Can we create a report that will set a patron card to expire when the patron turns 18 years old? (*SLC will check and report back*)

MTC – Circ report numbers seem to be off; in September, 15% since the year prior. Is there a problem? *We have opened a ticket with Sirsi to check.*

UPL –If a hold sent to the wrong library and it is being rerouted to the correct spot, please ask staff to call the receiving library and let them know.

CLL – Was there ever a decision made about Coop Debit Cards? *The idea was dropped because of the different needs of each library and their local government.*

Meeting adjourned at 10:55 AM

Next Meeting: Tuesday, November 13th at 9:30 AM at SLC
If you have agenda items, please send them to slcstaff@libcoop.net

Attendees

Smith	ARM
Kirsten	CHE
Minor	CHE
Bernieri	CLL
McGee	EPL
Price	EPL
Cousineau	FRA
Gillis	HPW
Couck	LEN
Murawski	LWM
Erlich	MCL
Goike	MPL
Larsen	MTC
Graham	RAY
Blevins	ROG
Swanwick	ROG
Eick	RSV
Burgeson	SBL
Les	SHL
Horn	TPL
McQuaid	TPL
Doege	UPL
Urban	WCV
Boggs	SLC
Frezza	SLC
Nocita	SLC