

System Managers' Meeting September 11, 2007

ProMed / MelCat Delivery – We had a lively discussion regarding MelCat & the ProMed Deliveries so far. Some of the problems brought to light were:

- Bins or Totes were sent to the libraries full of dirt, bugs, and assorted slime and unidentified substances.
- Does the “online form” actually work for reporting problems.
- They are many missing items – especially DVDs; in many cases, the DVD cases, still wrapped, labeled, and rubber-banded, are missing the movie disc.
- Shortage of regular bags and totes; what happened to the missing MCL canvas totes? (SLC purchased 100).
- SLC will schedule a meeting with ProMed to talk to all interested Library employees; please make a list of your concerns.
- Billing for missing items should be sent through to MelCat per Anne at Mel.

Email Bounced Notices – We are still missing 5 library emails before we can start sending the bounced email notices via email to the libraries.

iBistro – The advanced look inside has been fixed by Sirsi.

Cataloging – A number of items were discussed by the System Managers and Lauren Boggs, regarding cataloging topics:

- Open ticket with Sirsi to fix the new items problems.
- After authority work was complete, all records went to correct “MARC” tags.
- Brodart and Ingram Bib Records are substandard.
- Brief titles missing ‘year’ go to the bottom of the screen in the 260 field; this info is already in the SLC instructions.
- Question: can workshops be run for staff who are required to do brief records. (*SLC will look into this and get back to the group.*)
- (*SLC will correct the instructions for DVDs and send out as a PDF file.*)

Round Robin

CHE – Can we get weeding reports? (*SLC will check and report back*)

SCS – When will MelCat go live? (*We are scheduled for the first few weeks of the month of October; the send part will be available first, the requesting part will be a bit later.*)

WCV – Please do not stick Avery Labels on their materials.

UPL – Create a ‘misc’ bill depending on how you Unique Mngt.

MCL – Please don't send cash through the delivery

Next Meeting: Tuesday, October 09th at 9:30 AM at SLC
If you have agenda items, please send them to slcstaff@libcoop.net

Attendees

Smith	ARM
Kirsten	CHE
Minor	CHE
Price	EPL
Cousineau	FRA
Couck	LEN
Murawski	LWM
Casamer	MCL
Erlich	MCL
Goike	MPL
Larsen	MTC
Graham	RAY
Blevins	ROG
Harvey	RSV
Burgeson	SBL
Orlando	SCS
Les	SHL
McQuaid	TPL
Doege	UPL
Boggs	SLC
Frezza	SLC
Nocita	SLC
Woodford	SLC