

## **System Managers' Meeting November 14, 2006**

**Reload e-books** – It used to be that all e-books that had an owning library of MCL were accessible by all SLC patrons. This is no longer true, since MCL is buying some e-books that will only be usable by MCL patrons.

If you wish to have the NetLibrary e-books available to your patrons, Elizabeth Erlich will need to load copies owned by your library. There are about 11,000 items, and they have a publication date from before 2002.

If you want them, please e-mail Kristen by Monday.

SCS asked why all e-books aren't available for reciprocal borrowing, like regular books are. They are billed like databases, by number of patrons, so we are treating them like databases, not books.

ARM asked if it were not true that everyone who lived in Macomb County, regardless of whether or not they live in a community that supports a library, is a MCL patron? This is true. So, a Harrison Twp. patron could use MCL e-books, but not an Armada patron? Yes, unless the Armada patron drove to MCL and registered there.

CLL asked if a patron needed a library card to get a NetLibrary account. No, the patron just needs to sign up in the library.

UPL asked if this was why they had trouble accessing e-books through iBistro last month? No, that was a different issue.

UPL asked if these are the same NetLibrary e-books that we can get through MeL? Yes, they are, but patrons still have to go to a library to get an account. Patrons can have more than one account, so, in theory, they could get a NetLibrary account at every library in SLC, and have access to everything.

TPL asked if someone could, for example, give up their ARM card in order to get an MCL card to get access to materials? Yes, but then they'd **lose** their Michicard.

UPL asked for a list of formats used in the GMD, and what they really mean.

RSV has been confused because it looks like a patron can get access to some

electronic resources in iBistro, but they really can't. Adding library copies should help this issue.

ARM asked if the additional copies would show in an audit. Yes, but reports could be set up to exclude e-books.

SCS asked how long it would take to add the records. We aren't sure, but Elizabeth is usually pretty fast.

**Michicard** – MPL has had 2 patrons in one week with St. Clair County library cards who had two SLC barcodes plastered on their library cards. Aren't we supposed to use their St. Clair County library card numbers? Yes.

SCS pointed out that we used to have to put our barcodes on Michicards when we used Dynix. Now, no one has sheets of barcodes, but we are still seeing those old Michicard patrons.

ARM pointed out that St. Clair County went to new library cards a few years ago. The old cards are blue, and invalid.

**Round Robin** – Tammy announced that ProMed, the new delivery service, will be at the Circulation Round Table meeting next Tuesday at 9:30 am at TPL. They will give a brief talk about how delivery will work. Darlene Paquette will bring examples of shipping slips and containers for people to choose from.

SCS asked for confirmation that there will be separate slips for each library. Yes, but they will be pre-printed, so there will be no writing. When we find slips that work well, we'll laminate them so they can be reused, which will save several thousand dollars a year.

ProMed is a local company out of Sterling Heights, with sorting offices in Fraser. Delivery will be sometime between 8 and 5 (but not when libraries are closed), 5 days a week. Libraries will not have a specific time slot.

MPL asked when the new delivery will start. ProMed will start on January 2. There will be no pickup the last day of County delivery.

Tammy asked if staff would be interested in reciprocal borrowing with TLN. She knows this would need to be decided by the directors. Yes.

After January 1, TLN delivery will not come to TPL. We'll need to use MeL

Delivery for items going to TLN and other Michigan libraries outside of SLC. Libraries will need to use the MeL Delivery Label site to print labels for the items outside of SLC.

MPL is seeing 13 digit ISBNs in add brief title sometimes. Lissa will get clarification on how exactly Sirsi is handling the changeover.

MPL cannot find whichever ISBN is in the 024 in the general index. SLC staff will add the 024 to indexable fields for the general search.

Tammy said TLN has run the report to swap in the new 13 digit ISBNs. Kristen will ask them how it went.

UPL is liking the new checkout screen, with all the information at the top and holds when you scroll down. However, several libraries dislike it. Larger LCD monitors seem to help, as LWM pointed out.

TPL goes to print preview to see all the information without scrolling.

RSV loves the information, but worries about not being able to resize the windows to take advantage of screen real estate. This is slated for a future release of JWF.

TPL is still trying to give away a lot of DVD security cases, with the blue strip. No one in SLC wants them, so Tammy will ask TLN libraries.

SCS asked if other libraries are receiving TPL DVD cases in transit that have relocked themselves. Yes, this is an issue, also with ROG DVD cases. Tammy asked how much the unlockers are. They cost approximately \$60. Tammy will look into getting one for all the libraries.

RSV asked what the time line was for Ray Twp. joining SLC. Their millage passed, but they have to establish a library. Tammy has a call in to Library of Michigan to get information on just what they need to do. After that, they'll have to establish hours and staffing, then they can join the cooperative.

Tammy wants to make sure this is done properly to prevent the kinds of issues the new Commerce Twp. library is having.

LWM asked if the REPORTS user profile could be changed so that it is impossible to discharge bookdrops or transit items while logged in as

REPORTS. Yes, Kristen will do this.

LEN asked what to do when a patron comes in and decides they do not wish to charge out an item on hold for them. Currently, they scan once to remove the hold, then scan again to put the item in to transit.

This is a properties issue. If the properties on the remove holds wizards are set to show routing information, repeated scanning won't be needed.

ARM got an e-mail about creating MeL delivery labels. Yes, this is the same as it was for MiLE, and is used for MeL Delivery items. There is a list, but it is a timed sign up, and the e-mail wasn't read until after it had expired. CLL said to just e-mail Kelly Bayee and she'll resend the e-mail so you can join the list.

Tammy stressed the importance of signing up for the list, and of registering complaints to MLC when things don't work properly with MeL Delivery, not to SLC.

MCL asked for the minutes from the last meeting. They will be out soon.

SCS brought an empty CD case that a patron returned that has no identifying marks. It belongs to SBL.

TPL asked what would happen to the current delivery personnel. We don't know.

**Next Meeting** – December 12, 9:30 am at MPL.

## **Attendees**

Smith	ARM
Bernieri	CLL
Couck	LEN
VanHevel	LWM
Casamir	MCL
Goike	MPL
Blevins	ROG
Swanwick	ROG
Harvey	RSV
Stier	SBL

Orlando	SCS
Woodford	SCS
Brodak	TPL
Horn	TPL
Doege	UPL