

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038-1132

Board Meeting
August 24, 2006

- I. The meeting was called to order at 7:08 p.m. at the Macomb County Library by Michael Keith, Chair.

Trustees present: Michael Miller (Chesterfield), Barbara Brown (Clinton-Macomb), Denise Giordano (Eastpointe), Michael Keith (Roseville), Mark Wollenweber (St. Clair Shores), Nancy Todorovich (Sterling Heights), Lynne Gregory (Troy), Kathy Tracy (Utica)

Trustees absent: Frank Pasternak (Warren)

Staff present: Tammy Turgeon (Suburban Library Cooperative)

- II. Approval of the Agenda.

Brown moved to approve the Agenda, supported by Tracy. Motion carried.

III. Approval of the Minutes of the last meeting.

Wollenweber moved to approve the minutes of the last meeting, supported by Gregory. Motion carried.

IV. Member Library concerns.

There were none.

V. Approval of the bills.

Gregory moved to approve payment of the bills, supported by Wollenweber. Motion carried.

VI. Action Items.

A. Reorganization Committee Recommendations (enclosure)

Committee visited ten sites, narrowed the prospects to three locations, reviewed their proposals and would like to recommend that we negotiate a lease for the property on Delco Boulevard (M-53 and M-59 area.) The Delco site offers the space needed for SLC operations, it has the necessary parking, and the gross lease rate includes all work that is needed to make it useable space for SLC including a new layout of the building, new carpeting, paint, ceiling tiles, etc.

Reorganization Committee Recommendations (continued)

Signature Associates, SLC's broker, has been negotiating a better price for the Delco site. We are close to getting a \$10.00/sq ft gross lease for the entire building of 4,312 sq ft. The Directors of Clinton-Macomb Public Library and Chesterfield Township Library have agreed to review the lease before Foster, Swift, Collins & Smith, SLC's law firm, drafts the final lease for the September Board meeting.

Motion made by Wollenweber to approve the Delco Boulevard site with the negotiated price to \$10.50 for ten years to include the extra square footage, supported by Brown. Motion carried.

Delivery proposals were received from three vendors, with ballpark pricing also from TLN, and the ProMed pricing from the state. After discussions at the Council meeting, some members were concerned about packaging of materials and that ProMed is not a closed delivery system. They are interested in having SLC contact Metro Expediting to see if they would match the ProMed pricing of delivery/pickup/sorting for their delivery/pickup and then SLC would do the sorting. More information will be presented at the next Council and Board meetings in September.

B.Shared Technology Committee Recommendation (enclosure)

The Shared Technology Committee would like to recommend that the Clinton-Macomb Public Library be provided with the opportunity to include their historical photos in the Hyperion Digital Archive that many SLC shared system member libraries are already participating in. The cost for CMPL to participate would be an initial cost of \$1,500(1/20th of the initial cost of the system) and then 1/20th of the yearly maintenance fee. This year that would be \$210.

Motion made by Brown to include Clinton-Macomb Public Library in the Hyperion Digital Archive at a cost of \$1,500 and then 1/20th of the yearly maintenance fee, supported by Todorovich. Motion carried.

C.Centralized Collection Allocation (enclosure)

In the 2005-06 SLC Annual Plan one of the current year goals was to “Provide a targeted collection development allocation to member libraries if the budget allows.” We had budgeted \$14,000 initially and our state aid remained unharmed, so we do have this money to allocate to a collection.

Council chose to have an option to purchase Playaways, the latest technology available with regard to media or purchase other audio visual materials. These materials would be available for interloan.

Motion made by Gregory to approve the Centralized Collection Allocation, supported by Tracy. Motion carried.

D.SLC Annual Plan (enclosure)

Changes/additions were made to the following sections:

III.A. 4. b., 5. a., and 6. 2.

III. B. 1.g.

IV. 1., 2., 3.,4.,5.,6.,7.,8.,9.

Motion made by Wollenweber to approve 2006-2007 SLC Annual Plan, supported by Brown. Motion carried.

VII. Information Items

A. Automation Report.

Upgrade to GL 3.1 scheduled for the evening of Thursday, September 21st. All SLC staff will be working on Friday to answer questions or do site visits.

Pat Sommers, CEO of SirsiDynix, sent a letter stating they would like to continue working with us on getting MiLE working, but no SLC libraries are interested in reviving MiLE. A meeting of shared systems in Michigan is scheduled on August 24th to discuss resource sharing. In a typical year our member libraries share 900,000 items per year while MiLE shares 24,000 per year. The MiLE Board will be meeting to draft a letter stating our decision towards MiLE.

SLC has a public/staff survey online from September 1st – 20th.

B. Budget Report.

Brown moved to receive and file the Budget Report, supported by Todorovich. Motion carried.

C. Investment Report.

Investment Committee meeting is scheduled for September 12.

Gregory moved to receive and file the Investment Report, supported by Wollenweber. Motion carried.

VIII. Public Participation.

None.

IX. The next meeting date is September 21st at the Macomb County Library.

X. Adjournment

Todorovich moved to adjourn at 8:15 p.m., supported by Tracy. Motion carried.

Respectfully submitted:

Nancy Todorovich, Secretary