

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038-1132

Board Meeting
April 24, 2003

- I. The meeting was called to order at 7:00 p.m. at the Macomb County Library by Mark Wollenweber, Vice-Chair.

Trustees present: Mary Rose (MacDonald), Kathy Tinkler (Mount Clemens), Judith Weibel (Romeo), Mark Wollenweber (St. Clair Shores), Robert Kearis (Shelby Township), Nancy Todorovich (Sterling Heights), Frank Pasternak (Warren).

Trustees absent: Peg Lamont (Clinton-Macomb), (Macomb County).

Staff Present: Tammy Turgeon.

- II. Approval of the Agenda

Kearis moved to approve the Agenda, supported by Weibel. Motion carried.

- III. Approval of the minutes of the last meeting.

Kearis moved to approve the minutes of the last meeting, supported by Todorovich. Motion carried.

- IV. Member Library concerns

There were none.

- V. Approval of the bills.

Tinkler moved to approve payment of the bills, supported by Rose. Motion carried.

- VI. Action Items.

- A. Personnel Committee recommendations.

Rose moved to accept the Personnel Committee's recommendation to create a library clerk substitute list for member libraries. Pasternak supported the motion. Motion carried.

- B. Standards & Procedures Committee recommendation.

Rose moved to accept the Standards & Procedures Committee recommendation to use a standardized Centralized Purchasing Expense Form for member libraries, supported by Todorovich. Motion carried.

C. PC Order

Kearis moved to approve the purchase of 11 PCs for the Suburban Library Cooperative to replace four-year old (and older) PCs per the SLC PC replacement schedule at a total cost of \$15,768, supported by Pasternak. Motion carried.

VII. Information items.

A. Automation report.

Libraries that are currently using Ameritech lines and switching to Comcast will be switched next week.

Email server should be up in mid-to-late May.

Problems occurred when the firewall was installed Easter weekend. Since most libraries were closed, only a few were affected. However, Turgeon will work in the future to prevent upgrades from affecting any libraries if possible. Electrosonics worked with Chris to solve the problems and it is now working fine. System is now secure.

B. Investment Report.

Rose moved to receive and file the Investment Report, supported by Kearis. Motion carried.

C. Budget Report.

Kearis moved to receive and file the Budget Report, supported by Todorovich. Motion carried.

D. Internet Training Center.

Carolyn Deis, Director of Macomb County Library, sent a letter to Macomb County requesting installation of walls around the Internet Training Center to help alleviate noise. If approved by the County, cost of the project will be presented to the SLC Board for approval of SLC's share of the expense.

VIII. The Chair asked if any member of the public wished to be heard.

There was no one.

IX. The next meeting will be held on May 29, 2003 at 7:00 p.m. at the Romeo Graubner Library.

X. Meeting adjourned at 7:25 p.m.