

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038-1132

Board Meeting
December 21, 2006

- I. The meeting was called to order at 6:03 p.m. at the Huntington Woods Public Library by Michael Keith, Chair.

Trustees present: Michael Miller (Chesterfield), Michael Keith (Roseville),
Ron Black (Shelby), Lynne Gregory (Troy), Kathy Tracy (Utica),
Frank Pasternak (Warren)

Trustees absent: Barbara Brown (Clinton-Macomb), Denise Giordano (Eastpointe),
Nancy Todorovich (Sterling Heights)

Staff present: Tammy Turgeon (Suburban Library Cooperative)

Guests present: Carol Sterling, (Eastpointe Public Library)

- II. Approval of the Agenda.

Add agenda Item VI. E. Purchase Cubicles Panels.

Black moved to approve the Agenda as amended, supported by Pasternak. Motion carried.

- III. Approval of the Minutes of the last meeting.

Pasternak moved to approve the minutes of the last meeting, supported by Miller.
Motion carried.

- IV. Member Library concerns.

No concerns.

- V. Approval of the bills.

Gregory moved to approve payment of the bills, supported by Tracy. Motion carried.

- VI. Action Items.

A. Purchase Training Center Equipment (enclosure)

Two quotes were received from CTec and Data Image Systems for a ceiling mounted projector, manual screen, audio/video connections and installation services for the Training Center at our new location.

Motion made by Black n to approve the purchase of a projector, screen and installation services from Data Image Systems at a cost of \$2,175, supported by Pasternak. Motion carried.

B. Purchase Conference Room Furniture (enclosure)

Three quotes were received for our conference room furniture from the following vendors:

Interior Images (ConnecTABLES and Sit on It Anytime Chairs (22))

Work² (Herman Miller Tables and Caper Chairs (22))

Work² (Howe Tables and Sit on It Anytime Chairs (22))

Motion made by Black to accept the quote received from Interior Images for the ConnecTABLES and 22 Sit on It Anytime Chairs, at a cost of \$6,125, supported by Pasternak. Motion carried.

C. Purchase Server Moving Service (enclosure)

A quote was received from Sun because they are the vendor of the servers. They will have a technician on-site to take down the server, and then Sun contracts with the moving company to take the server to the new location. The technician then hooks up the server to make sure everything is running.

Motion made by Gregory to purchase the moving services from SunMoves to move our two Sun servers at a cost of \$4,811, supported by Tracy. Motion carried.

D. White Paper (enclosure)

The TLN/SLC Study Group submitted a draft to the SLC Directors suggesting that there might be benefits regarding merged cooperative services between The Suburban Library Cooperative (SLC) and The Library Network (TLN). The SLC Directors unanimously voted to not recommend a merger with TLN at its Directors Council Meeting on December 14th, 2006. A letter listing the reasons why a merger is not in SLC's best interest was submitted to the SLC Board members.

Motion made by Black to reject the proposal to merge the Suburban Library Cooperative and The Library Network, supported by Miller. Motion carried.

Motion made by Black to state that the Suburban Library Cooperative remains open for future opportunities of technological cooperation with The Library Network, supported by Pasternak. Motion carried.

E. Purchase Cubicles Panels(enclosure)

The current acoustic panels used for our staff cubicles are ten years old and will not fit with the space we will be moving into. The moving company we are using recommended we purchase used panels and put a new fabric on them. Office Furniture Solutions will do this for us.

Motion made by Miller to purchase used acoustic panels for our staff cubicles from Office Furniture Solutions at a cost of \$6,285, supported by Tracy. Motion carried.

VII. Information Items

A. Automation Report.

New Building updates:

On December 28th the movers are moving our furniture and everything else on December 29th.

The servers are being moved the night of January 6th after 6pm.

Carpet and tile is complete, the alarm system is in and the phones are installed. The cooling system unit is coming in soon and the Fire Suppression system and Comcast installations are waiting for City approval.

B. Budget Report (enclosure).

Gregory moved to receive and file the Budget Report, supported by Pasternak. Motion carried.

C. Investment Report.

A page was added that lists CD's, the Money Market sweep accounts and our long term investment.

Miller moved to receive and file the Investment Report, supported by Tracy. Motion carried.

VIII. Public Participation.

None present.

IX. The next meeting date is on January 25, 2007 at the Suburban Library Cooperative.

X. Adjournment

Tracy moved to adjourn at 7:10 p.m., supported by Gregory. Motion carried.

Respectfully submitted:

Nancy Todorovich, Secretary