

SUBURBAN LIBRARY COOPERATIVE  
44750 Delco Blvd  
Sterling Heights, Michigan 48313

Board Meeting  
February 15, 2007

- I. The meeting was called to order at 7:00 p.m. at the Warren Civic Center Library by Michael Keith, Chair.

Trustees present: Michael Miller (Chesterfield), Barbara Brown (Clinton-Macomb), Denise Giordano (Eastpointe), Michael Keith (Roseville), Ron Black (Shelby), Nancy Todorovich (Sterling Heights), Kathy Tracy (Utica), Frank Pasternak (Warren)

Trustees absent: Lynne Gregory (Troy)

Staff present: Tammy Turgeon (Suburban Library Cooperative)

Guest: Joe Brandenburg, Buss & Company

- II. Approval of the Agenda.

Move Agenda Item VI.A to Agenda Item III A.

Miller moved to approve the Agenda as amended, supported by Black. Motion carried.

- III. Approval of the Minutes of the last meeting.

Change Item VII. A. to "The table cost is the same".

Motion made by Pasternak to approve the minutes of the last meeting as amended, supported by Black. Motion carried.

- A. Audit Report

Joe Brandenburg, Auditor from Buss & Company, gave an overview of the audit report and answered questions from Board Members.

- IV. Member Library concerns.

No Concerns.

- V. Approval of the bills

Black moved to approve payment of the bills, supported by Tracy. Motion carried.

## VI. Action Items

### A. Audit Report moved to III. B.

## VII. Information Items

### A. Automation Report.

The server was finally moved out of the Macomb County Library on Friday night. The actual move took an hour, but the IP address was down. Chris spent the day Saturday working with XO Communications to get the system running. Access to email and websites is now much faster.

The Strategic Planning for Technology meeting with Joseph Ford is scheduled for March 6<sup>th</sup>, from 6:30-8:30 at SLC. The Strategic Technology Plan Reports are on the SLC website.

Our new cataloger, Lauren Boggs, started today. Lauren is a recent grad from Wayne State University that excelled in her cataloging coursework. Lauren's work schedule is 30 hours a week 9-5, Tues-Fri.

The Sirsi Super Conference is February 18-22, in Colorado Springs. Tammy, Kristen Valyi-Hax, Systems Librarian and Lissa Potter, Software Support Specialist, are attending the conference.

Libraries have expressed concern over damaged materials, sorting not being done and some smaller libraries not getting delivery every day. SLC will reimburse for audio visual cases that are broken in delivery. SLC has ordered bubble bags for everyone to put AV items through delivery. The bags are reusable; just put a rubber band around the bagged item with a MeL label. We are still waiting on a quote from Pro Med regarding Saturday delivery.

The State Librarian, Nancy Robertson, is holding a "Town Hall Meeting" at Clinton-Macomb Main on Tuesday, March 6<sup>th</sup> from 9:30 – 2:00 pm. Registration must be complete by February 26<sup>th</sup>.

### B. Budget Report (enclosure).

The Governors proposed budget for 2007/2008 calls for a 50% cut for all Cooperatives. Turgeon distributed a comparison analogy of the 2006/2007 budget and the projected 50% cut for 2007/2008 fiscal years. Areas that will be most affected are: travel, training, centralized purchasing, and ILL.

The Cooperative Directors Meeting is Friday, February 16<sup>th</sup>. Some of the Cooperatives in the northern region may close due to the proposed cuts.

The Interim Directors Position provides funds to SLC. Turgeon would like to continue the position through June with the possibility of only being at TLN one day a week and having TLN staff come to SLC the other days. A motion will need to be passed at the next Board Meeting.

Todorovich moved to receive and file the Budget Report, supported by Giordano. Motion carried.

### C. Investment Report.

Brown moved to receive and file the Investment Report, supported by Black. Motion carried.

VIII. Public Participation.

None.

IX. The next meeting date is on March 29, 2007 at the Suburban Library Cooperative.

X. Adjournment

Todorovich moved to adjourn at 7:50 p.m., supported by Giordano. Motion carried.

Respectfully submitted:

Nancy Todorovich, Secretary