

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038-1132

Board Meeting
January 29, 2004

- I. The meeting was called to order at 7:01 p.m. at the Macomb County Library by Mark Wollenweber, Chair.

Trustees present: Mary Rose (MacDonald), Kathy Tinkler (Mount Clemens), Judith Weibel (Romeo), Robert Kearis (Shelby Township), Mark Wollenweber (St. Clair Shores), Nancy Todorovich (Sterling Heights), Lynn Gregory (Troy).

Trustees absent: Peg Lamont (Clinton-Macomb), Dorothy Upshaw (Macomb County).

Staff Present: Tammy Turgeon.

- II. Approval of the Agenda

Kearis moved to approve the Agenda, supported by Weibel. Motion carried.

- III. Approval of the minutes of the last meeting.

Gregory moved to approve the minutes of the last meeting, supported by Kearis. Motion carried.

- IV. Member Library concerns

There were none.

- V. Approval of the bills.

Tinkler moved to approve payment of the December bills, supported by Todorovich. Motion carried.

Rose moved to approve payment of the January bills, supported by Kearis. Motion carried.

- VI. Action Items.

- A. Personnel Committee Recommendations..

Kearis moved to approve payment of \$500 to the Systems Librarian for her additional responsibilities during the Director's maternity leave, supported by Gregory. Motion carried.

Kearis moved to approve the revised Director's Evaluation and the revised Director's Self-evaluation as recommended by the Personnel Committee, supported by Rose. Motion carried.

Rose moved to approve the revised Annual Leave Policy as recommended by the Personnel Committee, supported by Todorovich. Motion carried.

Rose moved to approve the revised Sick Leave Policy as recommended by the Personnel Committee, supported by Kearis. Motion carried.

B. Audit.

Kearis moved to receive and file the Audit report, supported by Rose. Motion carried.
The Board would like to go out for bids for next year's audit.

C. Standards & Procedures Committee Recommendations.

Gregory moved to increase the fee for an SLC non-resident card to \$200 and that member libraries establish their own fee for use of the local library only as recommended by the Standards & Procedures Committee, supported by Kearis. Motion carried.

Kearis moved to approve the new Missing Multiple Piece Item Policy as recommended by the Standards & Procedures Committee, supported by Todorovich. Motion carried.

VII. Information items.

A. Automation report.

Information and pricing for Envisionware has been sent to libraries. This product provides access control, timeout and print management for public PCs.

SLC received its first State Aid check.

The Sirsi conference will be held in St. Louis in April.

B. Budget Report.

Kearis moved to receive and file the Budget Report, supported by Rose. Motion carried.

C. Investment Report

Kearis moved to receive and file the Investment Report, supported by Todorovich. Motion carried.

VIII. The Chair asked if any member of the public wished to be heard.

There was no one.

IX. The next meeting will be held on February 26, 2004 at 7:00 p.m. at the Macomb County Library.

X. Kearis moved to adjourn at 7:26 p.m., supported by Todorovich. Motion carried.