

**SUBURBAN LIBRARY COOPERATIVE**  
**16480 Hall Road**  
**Clinton Township, Michigan 48038-1132**

Board Meeting  
March 25, 2004

- I. The meeting was called to order at 7:02 p.m. at the Macomb County Library by Mark Wollenweber, Chair.

Trustees present: Peg Lamont (Clinton-Macomb), Mary Rose (MacDonald), Dorothy Upshaw (Macomb County), Judith Weibel (Romeo), Robert Kearis (Shelby Township), Mark Wollenweber (St. Clair Shores), Nancy Todorovich (Sterling Heights), Lynn Gregory (Troy).

Trustees absent: Kathy Tinkler (Mount Clemens).

Staff Present: Tammy Turgeon.

- II. Approval of the Agenda

Kearis moved to approve the Agenda, supported by Weibel. Motion carried.

- III. Approval of the minutes of the last meeting.

Rose moved to approve the minutes of the last meeting, supported by Gregory. Motion carried.

- IV. Member Library concerns

Rose asked if the Headlee Amendment affects library funding. (Yes.)

Rose mentioned that MacDonald Public Library has a number of non-residents monopolizing the computers. (Envisionware software will place time limits on computer use.)

- V. Approval of the bills.

Upshaw moved to approve payment of the bills, supported by Kearis. Motion carried.

- VI. Action Items.

- A. Review Investment Policy.

Investment Policy was reviewed. No changes.

- B. Warren Public Library letter.

Kearis moved to receive and file a letter from Warren Public Library indicating their possible need to decrease the number of staff users they currently pay for, supported by Upshaw. Motion carried.

- C. Shared Technology Committee Recommendation

Upshaw moved to approve the revised Email Policy and Internet Training Center Policy, supported by Kearis. Motion carried.

D. Personnel Committee Recommendation.

Kearis moved to continue the SLC Substitute Librarians list, supported by Upshaw. Motion carried.

E. Audit RFP.

Kearis moved to approve the RFP for an auditing firm and send it to Buss & Co., Plante & Moran, and Andrews, Hooper & Pavlik, supported by Todorovich. Motion carried.

VII. Information items.

A. Automation report.

Orders for Envisionware software for PC management and print management are due from member libraries.

Turgeon attended the MLA Leadership Academy and reported it was very worthwhile.

B. Budget Report.

Kearis moved to receive and file the Budget Report, supported by Upshaw. Motion carried.

C. Investment Report

Kearis moved to receive and file the Investment Report, supported by Upshaw. Motion carried.

VIII. The Chair asked if any member of the public wished to be heard.

There was no one.

IX. The next meeting will be held on April 29, 2004 at 7:00 p.m. at the St. Clair Shores Public Library.

X. Kearis moved to adjourn at 7:29 p.m., supported by Upshaw. Motion carried.