

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038-1132

Board Meeting
March 30, 2006

- I. The meeting was called to order at 7:00 p.m. at the Macomb County Library by Frank Pasternak, Chair.

Trustees present: Michael Miller (Chesterfield), Barbara Brown (Clinton-Macomb), Michael Keith (Roseville), Denise Giordano (Eastpointe), Nancy Todorovich (Sterling Heights), Kathy Tracy (Utica), Frank Pasternak (Warren)

Trustees absent: Lynne Gregory (Troy), Mark Wollenweber (St. Clair Shores)

Staff present: Tammy Turgeon (Suburban Library Cooperative)

- II. Approval of the Agenda

Tracy moved to approve the Agenda, supported by Todorovich. Motion carried.

- III. Approval of the Minutes of the last meeting.

Keith moved to approve the minutes of the last meeting, supported by Miller. Motion carried.

- IV. Member Library concerns.

None

- V. Approval of the bills.

Keith moved to approve payment of the bills, supported by Miller. Motion carried.

- VI. Action Items.

- A. SLC Audit 2004-2005 (enclosure)

Joe Brandenburg, from our auditing firm, Buss & Company, attended the meeting to answer questions. The overview of the financial report with supplemental information was prepared in accordance with GASB34. Mr. Brandenburg gave a general overview on how the statements (pages 6-16) work together. Notes, starting on page 19, define the financial statement, expenditures, policies & procedures, and original/final budget amounts.

B. Review SLC Investment Policy(enclosure)

Fifth Third Bank is our current bank for our checking account. A Repurchase Agreement is a daily investment of monies over \$200,000 that the bank invests and any earnings are deposited back into the checking account. We also have a long-term investment through Fifth Third that provides us with \$1,612.50 in interest each month. The investment policy is reviewed annually, but can be adjusted at any time per the Board's request. We could investigate a professional investor to guide us in future investments.

Motion made by Keith to approve the SLC Investment Policy, supported by Todorovich.
Motion carried.

Motion made by Miller to invite Bill Kiel, our Fifth Third Bank representative, to the April Board meeting to review policies and current bank investments, and to recommend other avenues of investment, supported by Todorovich. Motion carried.

C. Reduction of Staff Users (enclosure)

Due to library budget cuts, the Macomb County Library is requesting the removal of 7 staff users and Roseville Public Library is asking to remove 1 staff user. The reduction in income for FY 2006-2007 will be \$36,800.

Motion made by Miller to receive and file the reduction of staff users, supported by Keith.
Motion carried.

D. Shared Technology (enclosure)

A survey was distributed to member libraries to review Unicorn, our Shared Automation Software, and Kristen is currently compiling the data. Results will rank issues to define software changes.

SLC would like to hire a consultant with TLN regarding where we want to go with technologies in the future.

Motion made by Todorovich to approve the Shared Technology Committee Recommendation, supported by Keith. Motion carried.

VII. Information Items

A. Automation Report.

Darrell, from Sirsi, has been onsite the last three days to determine a cause for the slowness some member libraries are experiencing using the new Java Workflows client. Sirsi has replaced a drive on our server, installed patches, and we have rebuilt some of the databases on the server also. Preliminary findings include some PCs not meeting the minimum standard of 512KB RAM, but he is also looking into how the client utilizes memory in general. He will continue to work with SLC staff on this matter.

New software called Aqua Browser was demonstrated at PLA last week. The software is an "add-on" package to any system that acts/looks like Google and will help patrons search with minimal clicks.

B. Budget Report.

Keith moved to receive and file the Budget Report, supported by Todorovich.
Motion carried.

C. Investment Report.

Tracy moved to receive and file the Investment Report, supported by Miller.
Motion carried.

VIII. Public Participation.

None.

IX. The next meeting will be held on April 27, 2006 at the Macomb County Library.

X. Todorovich moved to adjourn at 8:25 p.m., supported by Tracy. Motion carried.

Respectfully submitted:

Nancy Todorovich, Secretary