

Approved Minutes of the
Chesterfield District Library
Regular Board Meeting
March 21, 2007

Library Board President Lt. Col. Harris called the meeting to order in the Chesterfield District Library, located at 50560 Patricia Avenue, Chesterfield Township, Michigan at 6:30 p.m.

PRESENT: Karen Campbell, Lt. Col. Kermit Harris, Dr. Earl Hartman, Dr. Raymond McCracken, Michael Miller and Alan Naldrett

ALSO PRESENT: Polly Koenigsknecht, Mrs. Ellen McCracken, Attorney Gary Gendernalik, Mrs. Pam Harris, Chesterfield Township Treasurer and Marion Lusardi, Library Director

ABSENT: Loraine DeMuynck

Approval of Agenda:

Motion by Karen Campbell to approve the agenda. Support by Michael Miller.

AYES: All

NAYS: None

MOTION CARRIED

**AGENDA/
APPROVED**

Public Comments:

None

**PUBLIC
COMMENTS/
NONE**

Approval of Consent Agenda:

Dr. Hartman requested Mrs. Lusardi to re-email the legal invoice discussed at the February 21, 2007 meeting to him.

The Consent Agenda contained the proposed minutes of the Regular Township Library Board Meeting of February 21, 2007, the proposed Special District Board Meetings of February 22 and March 1, 2007, bills for payment including: Expense Report 2, and Payroll Reports 4 & 4-2, 5 and 6, the Director's Report including statistics for February 2007, information from Sandra Boulton and Polly Koenigsknecht, and the Children's Librarian Report from Marta Kwitkowsky.

Lt. Col. Harris requested the minutes of Feb. 21, 2007 pulled for discussion regarding his vote on Financial Advisors. Following discussion Dr. Hartman made the motion to approve the consent agenda with the minutes as presented. Support by Lt. Col. Harris.

AYES: All

NAYS: None

MOTION CARRIED

**CONSENT
AGENDA/
APPROVED
WITH
DISCUSSION
OF FEB 21, 2007
MINUTES**

Request to go into Closed Session:

None

**CLOSED
SESSION/
NONE**

New Business:

Trustee Campbell requested Board approval to assist Director Lusardi over the next six weeks with allocation of funds for the upcoming millage/bond campaign in order to eliminate the necessity of a special meeting each time funds are needed. In addition to being Board treasurer, Karen is available during the daytime to liaison with the Director as necessary to help expedite the Board’s campaign efforts to pass the May 8th millage proposal. Following discussion the Board agreed to Mrs. Campbell’s request. The dollar amount to be allocated for direct mailing was deferred to Old Business after Polly Koenigsknecht’s presentation. Trustee Campbell will report to the Board expenditures that would require Board notification.

**NEW
BUSINESS/

TRUSTEE
CAMPBELL
TO LIAISON
WITH
DIRECTOR
FOR
ALLOCATION
OF FUNDS
FOR MILLAGE
CAMPAIGN**

Lt. Col. Harris mentioned the Dept. of Education has approved our application for land at Seville Manor and will notify the LRA.

Because attorney Gendernalik was delayed, the Board proceeded with item “b” under Old Business.

Old Business:

b. Library Marketing Group

Mrs. Koenigsknecht addressed the importance of all board members speaking to groups and community leaders about the ballot proposal. She also stressed the Library cannot request patrons to vote yes, but can distribute information. The citizens group is allowed to urge people to vote yes. In addition to direct mailings, Mrs. Koenigsknecht mentioned letters to the editor of local newspapers from Board members.

**OLD
BUSINESS/

METHODS
OF
MARKETING
DISCUSSED**

Absentee ballots were next discussed and it was determined that all voters who received ballot applications should be on the direct mailing list. The first mailing is scheduled to coincide with absentee voter applications and ballot requests. Dr. Hartman recommended that in addition to a postcard, there should also be a first class letter mailed to absentee voters. The Board agreed to this strategy and directed Mrs. Koenigsknecht to prepare the mailing. Additional mailings, possibly up to three more, will be developed by Mrs. Koenigsknecht for distribution closer to the May 8th date.

**COST OF
MILLAGE
CAMPAIGN
WITH
OVERSIGHT
BY KAREN
CAMPBELL
APPROVED**

Lt. Col. Harris made the motion to put a \$25,000 limit on the cost of printing and mailings of informational literature with oversight by Trustee Campbell and for Mrs. Campbell to report to the Board any requests for funds not within the limit of \$25,000 as discussed in New Business. Support by Alan Naldrett.

ROLL CALL VOTE:

AYES: Karen Campbell, Lt. Col. Harris, Dr. Hartman,
Dr. McCracken, Michael Miller and Alan Naldrett

NAYS: None

MOTION CARRIED

Old Business-continued:

a. Tobin Estate Report

Attorney Gendernalik distributed a probate court summary sheet of information to the Board and answered questions regarding the state of finances in the Tobin bequest to the Library. He will provide a quarterly report to the Board.

**ATTORNEY
GENDERNALIK
INFORMS
BOARD OF
STATUS OF
TOBIN ESTATE**

c. Campaign Update

Board members discussed whether an elevation of the proposed building should be provided. Mrs. Koenigsnecht cautioned that controversy can arise over the design. Several Board members stated they had received positive response to the ballot question.

**BOARD
MEMBERS
RECEIVE
POSITIVE
COMMENTS**

Public Comments:

Regarding the possible state reductions of funds to libraries, it was suggested a letter to congressmen be sent from the Director. Dr. Hartman suggested that patrons at the Library also sign the letter showing their concerns. Trustee Miller stated that people he has spoken to believe the Library will be relocated at Seville Manor.

**PUBLIC
COMMENTS**

Adjournment:

Motion by Dr. Hartman, support by Lt. Col. Harris to adjourn the meeting at 8:10 p.m.

ADJOURNMENT

AYES: All

NAYS: None

MOTION CARRIED

Loraine DeMuynck, Secretary