

Approved Minutes of the
Chesterfield Township Library
Regular Board Meeting
August 16, 2006

Library Board President Lt. Col. Harris called the meeting to order in the Chesterfield Township Library, located at 50560 Patricia Avenue, Chesterfield Township, Michigan at 6:30 p.m.

PRESENT: Karen Campbell, Dr. Earl Hartman, Lt. Col. Kermit Harris, Michael Miller and Alan Naldrett

ALSO PRESENT: Jean Davis, Friends of the Library member, Cheryl Printz , Chesterfield Township Board Liaison, Mrs. Pam Harris, Chesterfield Township Treasurer, Attorney Gary Gendernalik, Dr. Robert Lusardi and Marion Lusardi, Library Director

ABSENT: Loraine DeMuyneck

Approval of Agenda:

Lt Col. Harris stated he had some more information regarding Seville Manor that he wanted to add under Old Business. Dr. Earl Hartman suggested that Item 8 – New Business, be moved to Item 6 – Request for Closed Session, so that Attorney Gendernalik could speak to the board and then leave. Motion by Dr. Hartman to change the Agenda as requested. Support by Alan Naldrett.

AYES: All

NAYS: None

MOTION CARRIED

AGENDA/

APPROVED

Public Comments:

None

PUBLIC

COMMENTS/

NONE

Approval of Consent Agenda:

The Consent Agenda contained the proposed minutes of the July 19, 2006 Regular Board meeting, Treasurer’s Report for May and June 2006, Bills for Payment including Budget YTD Ending June 30, 2006, Expense Report 7 and Payroll Reports 15 and 16, the Director’s Report including Statistics for July 2006, and an Outreach Report by Susan Shepperly.

Dr. Earl Hartman requested Item 5C-3 (Expense Report 7) be pulled for discussion of checks # 8672 and #8709. Discussion then ensued regarding per diem and mileage payments for an ADC Conference that was attended by Board President Harris and his wife. Dr. Hartman stated he would inquire further as to whether the library could be

**CONSENT
AGENDA/**

APPROVED

**WITH
DISCUSSION
OF PAYMENTS
TO LT. COL.
HARRIS**

reimbursed for mileage once the Township was reimbursed by the DOD.
Dr. Hartman motioned the Consent Agenda be approved, with support
by Lt. Col. Harris.

AYES: All

NAYS: None

MOTION CARRIED

Request for Closed Session:

None

New Business:

Attorney Gendernalik addressed the board and answered questions regarding the Estate of Betty Lou Tobin, deceased. Ms. Tobin and Ms. Grow intended the funds left for the benefit of the library not be used for wages or employee benefits and used only for the acquisition of books of all types and computers as well as furnishings within the library building.

Old Business:

Mr. Miller requested the board to set up an internal deadline for a possible date to have a millage on a ballot. He will put together an outline for the next regular board meeting.

NO ACTION NEEDED

Board President Harris informed the members of the extension of the LRA deadline for Notice of Intent from August 31, 2006 to September 7, 2006. He related his search for a company to help the library write the NOI letter. Lt. Col. Harris also explained the difficulty in finding a consultant to take on a small project. PSC Development submitted a bid to write the NOI at a fee not to exceed \$3000. Dr. Hartman reminded the board of the library's procurement policy regarding bids. Dr. Hartman also stated that in light of the time constraints for submitting the NOI by Sept. 7, 2006, the bidding procedure could be waived in this circumstance.

Alan Naldrett motioned the board empower Lt. Col. Harris to hire PSC Development to write the NOI for the library. Motion supported by Karen Campbell.

AYES: All

NAYS: None

MOTION CARRIED

Public Comments:

Lt. Col. Harris then welcomed Karen Campbell to the Board.
Mrs. Campbell requested the library look into making a computer station easily available to handicapped persons.

**CLOSED
SESSION/ NONE**

**NEW
BUSINESS/**

**ENDOWMENT
OF BETTY
TOBIN AND
PATRICIA
GROW**

**OLD
BUSINESS/**

**MILLAGE
TIMELINE
AND OUTLINE**

**LT. COL.
HARRIS TO
HIRE
CONSULTANT
FIRM FOR
NOI LETTER**

**PUBLIC
COMMENTS/**

**HANDICAP
COMPUTER
STATION
AVAILABILITY**

ADJOURNMENT

Adjournment:

Motion by Lt. Col. Harris, support by Alan Naldrett to adjourn the meeting at 8:02 p.m.

AYES: All

NAYS: None

MOTION CARRIED

Loraine DeMuynck, Secretary