

Approved Minutes of the
Chesterfield Township Library

Regular Board Meeting
September 17, 2008

Library Board President Loraine DeMuynck called the meeting to order in the Chesterfield District Library, located at 50560 Patricia Avenue, Chesterfield Township, Michigan at 6:45 p.m.

PRESENT: Karen Campbell, Loraine DeMuynck, Michael Miller and Alan Naldrett

ALSO PRESENT: Marion Lusardi, Library Director and Lynn Minor, Library Systems Administrator

ABSENT: Kermit Harris and Dr. Earl Hartman

Approval of Agenda:

Motion by Karen Campbell to approve the Agenda. Support by Alan Naldrett.

AYES: All

NAYS: None

MOTION CARRIED

**AGENDA/
APPROVED**

Public Comments:

None

**PUBLIC
COMMENTS/
NONE**

Approval of Consent Agenda:

The Consent Agenda contained Minutes of the June 18, 2008 Township Library Board meeting, Bills for Payment including Expense Reports 6, 7 and 8, Payroll Reports 13,14,15,16,17 and 18, the 2008 YTD Budget ending June 30, 2008, Director's Report, Youth Services Librarian Report and statistics for June, July and August 2008.

Motion by Alan Naldrett to approve the Consent Agenda with the Director's Report pulled for discussion. Support by Karen Campbell

AYES: All

NAYS: None

MOTION CARRIED

**CONSENT
AGENDA/
APPROVED
WITH
DIRECTOR'S
REPORT
PULLED FOR
DISCUSSION**

Mrs. Lusardi relayed information recently received from Attorney Gendernalik regarding the value of the Tobin-Grow Trust as of July 2008.

Mr. Miller verified the newsletter costs would be covered from the Trust funds.

Motion by Michael Miller to accept the Director's Report. Support by Alan Naldrett.

AYES: All

NAYS: None

MOTION CARRIED

**DIRECTOR'S
REPORT
ACCEPTED**

Request for Closed Session:

None

**CLOSED
SESSION/
NONE**

Old Business:

None

**OLD BUSINESS/
NONE**

New Business:

a. Procedures for Law Enforcement Requests for Information

Director Lusardi requested the Board adopt the procedures strongly recommended by library counsel David Nykanen should a request for information be received from any level of police inquiry.

The directions will posted on the Intranet for all employees and will be available throughout the library.

Motion by Alan Naldrett to adopt the Procedures for Law Enforcement Requests for Information. Support by Michael Miller.

**NEW BUSINESS/

PROCEDURES
FOR LAW
ENFORMENT
REQUESTS
ADOPTED - TO BE
POSTED ON THE
INTRANET AND
AVAILABLE
THROUGHOUT
THE LIBRARY**

AYES: All

NAYS: None

MOTION CARRIED

b. RFID technology

Systems Administrator, Lynn Minor, gave a short presentation to the Board on the SLC RFID project and costs.

No motion necessary on the information.

**NEW BUSINESS/

RFID PROJECT
AND COSTS
EXPAINED**

Public Comments:

Mrs. Lusardi announced an open house at the Library on October 18, 2008 when the Tobin-Grow plaque will be unveiled.

**PUBLIC
COMMENTS/**

Adjournment:

Motion by Mrs. Campbell, support by Alan Naldrett to adjourn the meeting at 7:25p.m.

AYES: All

NAYS: None

MOTION CARRIED

ADJOURNMENT

Karen Campbell, Secretary