

Patron Code of Conduct

It is the policy of the Chesterfield Township Library that all individuals have the right to use the Library without discrimination and with the safety and peace of all people in mind.

In order to properly maintain a clean, safe and comfortable environment for our patrons and employees, the Library Board has adopted the following rules and responsibilities. The Library staff is charged to see that these rules and responsibilities are properly enforced so the facility can be used to the fullest by all persons. Patrons may be asked to leave if their conduct is inappropriate and causes significant disruption of service to other patrons or causes a public disturbance. Users violating these standards can be subject to the following:

Guidelines

1. Any individual identified by the Chesterfield Township Library staff as exhibiting unacceptable behavior will be asked to desist from such behavior and/or leave the library.
2. If the individual refuses to comply, the police may be called.
3. Information on each incident will be documented on an Incident Report form. The duration of any suspension of library privileges will be commensurate with the offense and determined by the Library Administration.

Unacceptable Behavior

1. Smoking.
2. Sleeping or Loitering. Loitering is not allowed on library property. Individuals who are not using library resources or services, but are sleeping, lingering, wandering aimlessly, or following others through library facilities are considered to be loitering.
3. Eating or drinking except in designated areas.
4. Panhandling or other activities such as gambling, soliciting or campaigning in the library proper.
5. Roller skates, roller blades, or skateboards may not be used on library property.
6. Bicycles or other wheeled devices, other than baby carriages, walkers, and manual or motorized wheelchairs, may not be brought into library buildings, nor secured to anything other than a designated bicycle storage rack.
7. Fighting, running, or "horse playing".
8. Harassing, intimidating, disturbing or threatening any person by word or action, or interfering with any other person's use of the library.
9. Loud sounds or noises which disturb the quiet of the library, other persons or library staff. For example: Cell phones and music or other personal sound devices.

10. Loud, obscene or abusive language.
11. Only library-oriented materials: writing materials, book bags, briefcases, etc., may be brought into the library. Any item brought into the library may be subject to search. Designated staff may request a patron to leave personal items outside the library. The library is not responsible for unattended items whether inside or outside the library.
12. Inappropriate dress, for example, bare chests and feet.
13. Lack of hygiene so offensive as to constitute a nuisance to other persons.
14. Washing or drying clothes, bathing or shaving in any rest room is prohibited.
15. Drunkenness or use of alcohol. Individuals who are under the influence of alcohol or drugs to the extent that they endanger the safety of themselves, or another person, jeopardize property or create a disturbance are not permitted on library property.
16. Use of drugs, hallucinogens and other controlled substances.
17. All sexual acts.
18. Any obscenities or obscene behavior.
19. Mutilation or damage of library materials, equipment and property.
20. Animals are not allowed on library property, except for leader dogs for the blind, future leader dogs for the blind, dogs for the hearing impaired, other animals used to assist the disabled, or animals involved in library programs.
21. Remaining in the building after closing hours or during an emergency such as a fire alarm.
22. Leaving a child under the age of 10 unattended in the library without the supervision of an adult or without prior staff approval.
23. Computer workstations are to be used only for intended or designated purposes and are subject to the library's computer use policy.
24. Individuals are not allowed in library offices and other non-public areas, unless accompanied by a library staff member or through prior arrangement from the Library Director or designate.
25. Violating township ordinances, state or federal laws or library policies.