

BORROWING POLICY

This is the service area of the Suburban Library Cooperative.

Library Cards

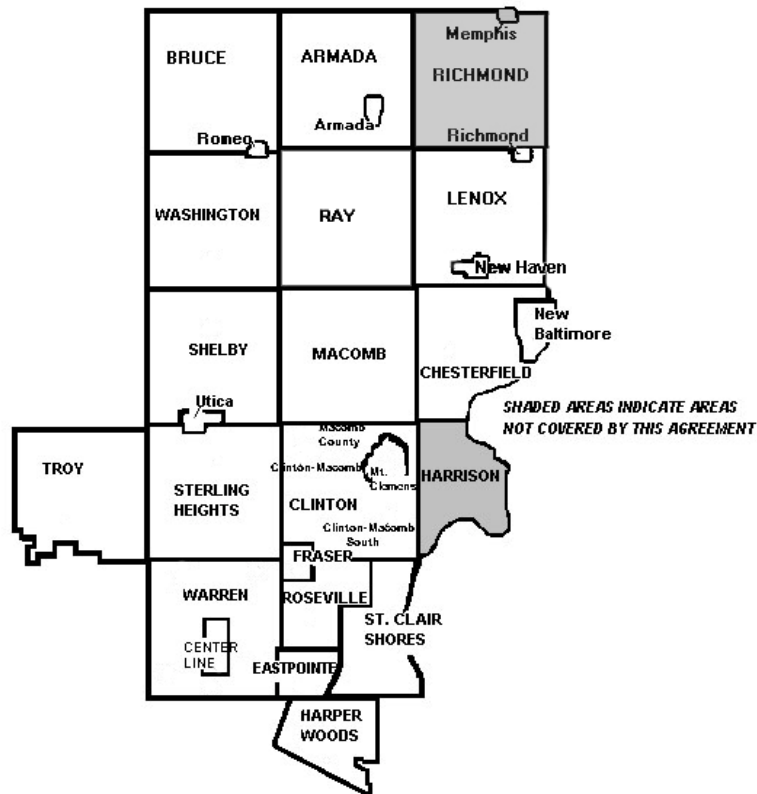
Patrons must register for a library card at their home library. If the card is lost or stolen, the patron must get a replacement card from his/her home library.

Youth

Each SLC member sets its own policy for issuing cards to residents under the age of 18.

Military Personnel

Active duty military personnel and family members living at the same address receive the same borrowing privileges as local cardholders. Military personnel can get a card at any SLC library; regardless of the city or county they live in.



Identification Required

To become a library cardholder, an applicant must provide current proof of residency. The following documents will be accepted:

- Michigan driver's license
- Michigan identification card
- Military identification card
- Two (2) of the following, one of which must show name and residence address:
 - Out-of-state driver's license
 - Utility bill
 - Automobile registration
 - Rent receipt
 - Property tax receipt
 - Mortgage/closing statement

Reciprocal Borrowing

Public libraries within the Suburban Library Cooperative service area agree to provide reciprocal borrowing privileges to cardholders of other member libraries. Such borrowing is subject to the policies set by the local library for their own residents.

SLC Shared System libraries will use the reciprocal borrower's home library card when registering patrons from out-of-system libraries.

Library materials borrowed at one participating library may be returned to any other participating library.

Non-Residents

People living outside of the SLC service area or who live in a part of the SLC service area without local library service are considered non-residents. Non-residents may purchase a library card for an annual fee of \$200 per family living at the same address. It entitles them to the same borrowing privileges as local cardholders and expires one year after payment of fee.

Courtesy Cards and Local Non-Resident Cards

Courtesy cards are issued by a local public library for use at that library only. Courtesy cardholders are not entitled to reciprocal borrowing privileges or interlibrary loans.

Contract for Service Areas

Residents of contract areas are eligible for SLC reciprocal borrowing privileges **only** if

1. There is a contract for service with a SLC member library, and
2. The contracting library receives an amount equivalent to its own per capita tax support.

Michicard

Michicard is a state program with more than 500 participating libraries throughout the state of Michigan. As of **January 2009**, there are 14 Michicard libraries within the Suburban Library Cooperative:

Armada Free Public Library
Chesterfield Library
Clinton-Macomb Public Library
Eastpointe Memorial Library
Lenox Township Library
Lois Wagner Memorial Library
MacDonald Public Library

Ray Township Public Library
Romeo District Library
St. Clair Shores Public Library
Sterling Heights Public Library
Troy Public Library
Utica Public Library
Warren Public Library

A current list of Michicard participants is kept on the Library of Michigan's homepage at: http://www.michigan.gov/documents/hal_lm_Michicard_ParticipatingLibraries_117652_7.pdf

The following Suburban Library Cooperative members **do not** participate in Michicard:

Center Line Public Library

Mount Clemens Public Library

Fraser Public Library

Roseville Public Library

Harper Woods Public Library

Shelby Township Library

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