

**SUBURBAN LIBRARY COOPERATIVE**  
**16480 Hall Road**  
**Clinton Township, Michigan 48038**  
**(586) 286-5750**

**COUNCIL MINUTES**

**Warren Public Library – Arthur Miller Branch**

**April 13, 2006**

I. The meeting was called to order at 9:33 a.m. at the Warren Public Library - Arthur Miller Branch.

Present: Smith (Armada), Lusardi (Chesterfield), Neal (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), Hoffmeyer (Lenox), Reghi (Lois Wagner), Thomas (MacDonald), LaBelle (Macomb), Harrison (Romeo), Valade (Roseville), Orlando (St. Clair Shores), Chambers (Shelby), Lingeman (Sterling Heights), Doege (Utica), Henderstein (Warren), Turgeon and Frezza (SLC)

Presenter: Joe Van Duzen, MICTA

Absent: Cross (Center Line), Schmidli (Fraser), Worrell (Mount Clemens), Stoutenburg (Troy)

II. Approval of the Agenda.

Chambers moved to approve the Agenda, supported by Doege. Motion carried.

III. Approval of the Minutes of the last meeting.

Chambers moved to approve the Minutes of the last meeting, supported by Orlando. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

MICTA Presentation given by Jay Van Duzen. MICTA is an organization that provides “purchasing power” for all technologies and office supplies. Every three years a national RFP is sent out and 40 higher education state government personnel review and approve their state RFP. Most vendors are national. A traditional local/long distance RFP was completed last year and the best rate through MICTA, beats the state rate. Compare your current local/long distance rates and check the website [www.micta.org](http://www.micta.org) or call (888) 870-8677 with any questions. Please contact your city or county to verify if they are a MICTA member and if your library can use that membership. The Suburban Library Cooperative is a member and if member libraries are interested, we could discuss a trial membership at the next Council Meeting.

Darrell, a SIRSI Systems Analyst, was here the last week of March and visited HPW, MCL, RSV, SCS, SHL, and TPL regarding the slowness certain libraries are experiencing. Network utilization was measured and no network issues were found. The Java Workflows Client does use memory capacity and PCs that are under 512KB RAM cannot process as quickly. 512KB RAM is stated in the Suburban Library Cooperative Minimum PC Requirement Policy. Darrell collected log files from each site and will recreate our situation to figure out what is happening and take his findings to the developers of the software.

The latest URSA build that is now on the production servers has several significant bug fixes and enhancements, but is not ready for implementation. Bridget, from TLN, is continuing to work with Vicki Harris and Kim Shearer. Wayne State, Eastern Michigan and U of M Dearborn have dropped out of MiLE, but we hope to get the PALNET Group, which is Baker College, Mott, and Kettering Universities, to join MiLE when the software is completely fixed. SLC and TLN are holding out in joining MeLCat due to the state not implementing NCIP. NCIP would allow access to MeLCat without having to leave patron and item data on a server in Lansing and reduces staff time by not requiring checking items in an out of both systems.

Seventeen libraries returned their System Solutions ballots. Each library was able to select 10 items that trouble them the most about the SirsiDynix System. The categories are as follows: Speed, Printing, Preferences, Look and Feel, Workflows, Upgrades, Holds, Cataloging, iBistro, Searching, Circulation, Acquisitions, Reports, Hyperion and Miscellaneous. A Sirsi representative will be making a visit in May.

The PLA conference was great and a new software called "Aquabrowser," from TLC, which works like Google on top of any automation system, was demonstrated. Aquabrowser is a search interface to the catalog that uses relational cloud search results, format specific results and has a nice layout. WebFeat was another great product that is used for simultaneously searching up to 50 databases at one time, or you can divide it up by subject area.

#### B. New PC Purchase

Frezza received some great prices from Dell and Gateway. Suburban Library Cooperative is recommending the Dell PC at a base cost of \$996.20. Upgrades to the monitor size and DVD drives are at a very reasonable cost. If the cost is acceptable, you can use the forms that are in the Council packet. Fill out one sheet per PC, unless they are all the same, and then just indicate the number of PCs on the top of the form. Send the form to Chris Frezza, at Suburban Library Cooperative, by May 12<sup>th</sup>. If you are replacing machines with Microsoft Office, you will not need to reorder the software. Only order Microsoft Office for new machines.

The Gates foundation is offering to purchase PCs for those libraries that already have a Gates Grant. Lenox and Warren have filled out the paperwork for their Gates Grant, but they do not know when they will be receiving their PCs. Turgeon will inquire, at the next Cooperative Directors meeting, on the specifications of who is getting the extra computers.

#### C. MiLE Board Representative

Dale Parus is not able to continue as one of Suburban Library Cooperative's 3<sup>rd</sup> MiLE Board representatives. Joann Hoffmeyer has volunteered to serve as a rep for SLC through September 2006.

Henderstein moved to accept Hoffmeyer as the 3<sup>rd</sup> MiLE Board Representative, supported by LaBelle. Motion carried.

#### D. Contract with MCL Committee Recommendation

The Committee met in January and February and is recommending that SLC move out of the Macomb County Library and let the contract with MCL expire.

Council discussed delivery issues and the concern with sorting at the libraries. The Committee investigated costs to contract with the Michigan Library Consortium (MLC) for ProMed delivery. ProMed has regional centers across the state where sorting is done. ProMed is a local company so we may be able to negotiate a contract separate from MLC. SLC will have to deliver office supplies, PCs, and group mailings to the libraries or through the mail.

Motion made by Smith to accept the Committee's recommendation for the Suburban Library Cooperative to move to an independent location and not renew the contract with the Macomb County Library when it expires on December 31, 2006, seconded by Henderstein. Motion carried.

#### V. Announcements and Information.

##### A. Library Day at Comerica Park.

Tickets are still available for the Tiger Game on May 21<sup>st</sup>. Tickets are \$20.00 each and SLC has chartered a bus for \$16.00 a person. The bus will leave from Macomb County Library and travel to the Detroit Public Library to meet Ernie Harwell before the game starts. If you are driving, parking may be available for free at DPL as they are working on a securing a shuttle bus to Comerica Park.

##### B. MLA Public Policy.

National Library Legislative Day 2006 is May1-2, in Washington, D.C.; Turgeon is planning on attending. Please send Tammy three copies of something you have done or information about your library so she can distribute the information to the legislators that she will be visiting.

Turgeon and Russ are co-chairs for the MLA Conference, October 10<sup>th</sup>-13<sup>th</sup> at the Detroit Marriott.

VI. Member libraries' announcements/concerns.

The next Table Talk meeting is Tuesday, April 18<sup>th</sup> from 12 – 2 pm, anyone can attend. Topic is: "Personnel Policies."

The "Ask the Lawyer" Table Talk was very informative. The issue of a patron bankruptcy was discussed and the lawyer will get back with Tammy to clarify if the Patron's record is cleared from the date of the bankruptcy and if no further action can be taken, unless the Patron has books.

Thanks to the Warren Public Library – Arthur Miller Branch for hosting the meeting.

ARM – Construction for the children's section is starting May 1<sup>st</sup> and should be completed June 1<sup>st</sup>.

CLL - Absent.

CHE –Investigating property from Seville Manor and also investigating becoming a District Library.

CMPL- Starting to work on strategic planning. The main issue is our two branches are lease spaces and we have options to purchase the buildings or lease for 10 more years. Also, looking at our current services and how we are meeting the needs of the community. In addition, we will end up with a marketing plan and a variety of smaller subsets of the strategic plan. The Board Committee has not decided if they will hire a planning consultant. Larry Neal is running for the PLA Board, so cast your ballots by the end of April. Neal is attending the ALA Annual conference in New Orleans, LA, from June 22-28, 2006 and is registered for the New Orleans Library Habitat on Friday, June 23<sup>rd</sup>.

EPL – No Report.

FRA - Absent.

HPW – No Report.

LEN - No Report.

LWM - No Report.

MPL – Citizen's Bank is sponsoring a teen Monopoly Tournament on Friday, April 24<sup>th</sup>. The Anchor Bay Artist show is April 24 - 28. The library and Anchorville Post Office are hosting a passport fair on April 27<sup>th</sup>.

MCL – Looking into having an energy audit done through DTE. The library does pay the lowest level as we have our own transformer, but our energy costs are high. One of the alternate proposals given to the county to save money, in lieu of closing on Sundays, is for the library staff to turn off their computers. We will need Frezza or Turgeon to give us an alternate way to get daily updates via a link or downloading capabilities. Other recent cuts include closing on county holidays and reducing Sirsi licenses. Our nonfiction book discussion has grown from 8 attendees to 25 attendees.

MTC - Absent.

ROG – Welcome Margie Harrison to ROG as the new Assistant Director. Taskin and son, Tarik, are both doing well.

RSV – A free workshop on resumes, job searching and interviewing is scheduled on Saturday, May 6<sup>th</sup> from 9:30 am- 1:00 pm. Pre-registration is required.

SCS – The Historical Society wants to erect a barn behind our museum. Tim Kiska is speaking on April 25<sup>th</sup> at 7 pm.

SBL- The Royal Garden Trio will play easy listening jazz at our Concert Series on April 20<sup>th</sup> at 7 pm.

SHL – No Report.

TPL - Absent.

UPL – No Report.

WPL – Held a Captain Underpants party that was a huge success. A money smart program, sponsored by the

Warren Bank, is scheduled for April 27<sup>th</sup>. William Christen, a Friend's member, wrote a book called "Pauline Cushman, Spy of the Cumberland" and we will hold a book talk and signing on May 25<sup>th</sup>. The Walt Whitman Branch is having a Teddy Bear Picnic. Our building project is under budget, so we are creating an outside children's garden that will include cement seating.

VII. Public Participation.

No public participation.

VIII. Next meeting date.

The next meeting will be May 11<sup>th</sup>, at Harper Woods Public Library.

Meeting adjourned at 11:30 a.m.