

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
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COUNCIL MINUTES

Romeo District Library
August 10, 2006

I. The meeting was called to order at 9:34 a.m. at the Romeo District Library.

Present: Smith (Armada), Lusardi (Chesterfield), Neal (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), Hoffmeyer (Lenox), Reghi (Lois Wagner), Casamer (Macomb), Harrison (Romeo), Taskin (Romeo), Valade (Roseville), Chambers (Shelby), Orlando (St. Clair Shores), Lingeman (Sterling Heights), Stoutenburg (Troy), Doege (Utica), Urban (Warren), Turgeon (SLC)

Absent: Cross (Center Line), Schmidli (Fraser), Thomas (MacDonald), Worrell (Mount Clemens),

II. Approval of the Agenda.

Chambers moved to approve the Agenda, supported by Doege. Motion carried.

III. Approval of the Minutes of the last meeting.

Parus moved to approve the Minutes of the last meeting, supported by Chambers. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

Upgrade to GL 3.1 scheduled for the evening of Thursday, September 21st. All SLC staff will be working on Friday to answer questions or do site visits.

Strategic Planning for Technology kickoff was on Wednesday, August 9th at TLN and a site visit to SLC in the afternoon. We still need a few directors for the SLC/TLN Strategic Partnerships meeting on Thursday, August 17th from 1:30 – 4:30 pm at TLN. There are also a few spots open for any other staff to attend focus groups on Thursday morning from 9:00-10:30 or 10:45 – 12:15 pm. If you have staff interested, email paquettd@libcoop.net.

Pat Sommers, CEO of SirsiDynix, sent a letter stating they would like to continue working with us, but no other libraries are interested in reviving MiLE. A meeting of shared systems in Michigan is scheduled on August 24th to discuss resource sharing. In a typical year our member libraries share 900,000 items per year while MiLE shares 24,000 per year. The MiLE Board will be meeting to draft a letter stating our decision towards MiLE.

B. Shared Technology Committee Recommendation (enclosure)

The Shared Technology Committee would like to recommend that the Clinton-Macomb Public Library be provided with the opportunity to include their historical photos in the Hyperion Digital Archive that many SLC shared system member libraries participate in. The cost for CMPL to participate would be an initial cost of \$1,500 and 1/20th of the yearly maintenance fee, which would be \$210 this year.

Motion made by Parus to accept the committee recommendation to have Clinton-Macomb Public Library join Hyperion Digital Archive, seconded by Lusardi. Motion carried.

C. Centralized Playaway Allocation Collection (enclosure)

In the 2005-2006 Annual Plan, one of the current year goals was to "Provide a targeted collection development allocation to member libraries if the budget allows." SLC budgeted \$14,000 and the allocation would be divided by our formula. SLC will order the Playaway items. All invoices need to be ordered by September 31, 2006.

Motion made by Stoutenburg to give libraries a choice to use the allocation for the Playaway collection or to purchase audio visual materials, seconded by Lingeman. Motion carried.

D. Standards & Procedures Committee Recommendation (enclosure)

In lieu of MiLE not functioning and SLC not being in MeLCat yet, the Standards & Procedures committee would like to establish policies and procedures to loan items between the SLC shared system and CMPL using OCLC. Member libraries felt that the recommendation is time consuming for staff and would like SLC to continue processing loan items until other methods are available. SLC will meet to discuss other procedures.

E. 2006-2007 SLC Annual Plan (enclosure)

The annual plan for next year includes current year goals of moving to a new site, co-hosting a regional Sirsi user-group meeting, exploring cooperation with TLN, continuing to work toward QSAC standards for the Coop, work with the Macomb Cultural Center, more PR for the ILC and ESL collections, and participating in the Macomb Community College Job Fair.

F. Reorganization Committee Recommendations (enclosure)

The Reorganization Committee is recommending that we negotiate a lease for the property on Delco Boulevard at M53 & M59. The square footage is 4212 and the gross lease rate would be approximately \$10.00 per square foot which includes the build out and materials.

Motion made by Stoutenburg to approve the Delco Boulevard site with the prefix that some Council members will review the lease before signing, seconded by Doege. Motion carried.

Delivery proposals were received from 3 vendors, with ballpark pricing also from TLN, and the ProMed pricing from the state. The Committee is recommending that we use the MeL delivery system (ProMed) as the cost is cheapest for delivery and sorting. However, ProMed does require items to be packaged. Last year, SLC moved 900,000 items and the cost to package each item would not be feasible. Metro Expediting, Inc. would be another option if SLC managed sorting. Turgeon will contact ProMed regarding their packaging policy and Metro Expediting to see if they will match ProMed's price without sorting.

Motion made by Taskin to use ProMed Delivery contingent on them allowing us to not package items, seconded by Orlando, opposed Lusardi and Sterling. Motion carried.

V. Announcements and Information.

A. MLA Public Policy.

State aid will probably be .394 per capita equally for cooperatives and libraries. This reduction will not allow for a special collection next year and there may be a fee for the 2007 inservice.

B. MeLCat Application.

Turgeon distributed a new MeLCat participation application form. Please return the form to Darlene Paquette by August 18th.

C. Everyone's Reading.

The author visits are scheduled for Oakland County; therefore, SLC has the option to pay extra for an author visit. The annual \$250 fee pays for the design of brochures, websites and press releases. SLC pays for literature separately. Due to cost, does SLC continue with this program or do we create our own reading program to include Macomb Community College? As we are a large paying partner in Metro Net, Turgeon will draft a letter to Metro Net Directors to voice our displeasure of SLC not receiving an author visit.

VI. Member libraries' announcements/concerns.

The next Table Talk is August 22nd for Class IV & V.

Thanks to the Romeo District Library for hosting the meeting.

ARM – 89 children attended our first Summer Reading Program. We are considering making Summer Reading 8 weeks instead of 6.

CLL - Absent.

CHE – Working on building on Seville Manor property and becoming a District Library.

CMPL- Upstart and Highsmith summer reading prizes may have lead paint on the cat and dog bendy toys. We are working with the Rochester Library on a legal letter to send out to patrons to return the toy for a different one.

EPL- 67 various pets attended our Pet Parade. Our K-9 Unit Program that went very well. Met the new City Manager, Darwin Parks and we are getting a new City Hall.

FRA - Absent.

HPW – Harper Woods Police Department millage went down on Tuesday which does not bode well for other departments as well.

LEN - Great Summer Reading Program.

LWM - Summer Reading Program ended on Tuesday.

MPL – Absent.

MCL – We now have Federal law books. 156 kids attended the Summer Reading Program

MTC - Absent.

ROG – Five mystery authors are coming in September.

RSV – No Report.

SCS - Please forward a copy of your internet policy to Orlando. Summer Reading Program we had 917 children and 124 adults with lots of prizes and donations from the community. Art Woodford is interested in doing author visits for the Everyone's Reading Program. He can be reached at woodfora@libcoop.net.

SBL- Shelby Township Art Fair is this weekend August 12&13 from 10-5.

SHL – In November there will be a ballot proposal to build a new police department. If the proposal passes, the library will get an additional 30,000 feet.

TPL –Citizens completed a citizen's survey and the library was chosen to receive the Voice of the People Award from ICMA.

UPL – Summer Reading Program is still going on until Labor Day Weekend.

WPL – Whitman Branch is closing in October and will start re-labeling materials. The Warren Civic Center opening is scheduled for December 9th. We are not sure if the library will be open on that date, but we are excited about getting into a 33,000 square foot space. Hopefully, we will be able to add 2 additional staff members.

VII . Public Participation.

No public participation.

VIII. Next meeting date.

The next meeting will be September 14th, at the St. Clair Shores Public Library.

IX . Meeting adjourned at 11:36 a.m.