

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
(586) 286-5750

COUNCIL MINUTES

**Clinton-Macomb Main Library
December 9, 2004**

The meeting was called to order at 9:35 a.m. at the Clinton-Macomb Main Library.

Present: Smith (Armada), Russ (Center Line), Lusardi (Chesterfield), Neal (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), Hoffmeyer (Lenox), Reghi (Lois Wagner), Thomas (MacDonald), Dumouchel (Macomb), Kruse (Romeo), Valade (Roseville), Woodford (St. Clair Shores), Lasky (Sterling Heights), Stoutenburg (Troy), Doege (Utica), Oksana (Warren), Turgeon (SLC).

Absent: (Fraser), Worrell (Mount Clemens), Chambers (Shelby)

I . Approval of the Agenda.

Neal moved to approve the Agenda, supported by Doege. Motion carried.

II. Approval of the minutes of the last meeting.

Russ moved to approve the minutes of the last meeting, supported by Parus. Motion carried.

III. Suburban Library Cooperative Business.

A. Automation

The next release will be installed on December 16th after 9pm. It is Release 2003.1.4. This will enable SLC to install SVA and Directors Station. The major enhancements are: user lookup by address, phone number, email, etc., user duplication checking, suspending users on hold for vacation period, bill notice selection on total owed, the addition of a hold priority level of own group, and isbn/issn check digit validation.

SVA is all set up and awaiting the new release. Kristen recorded all the messages for each library herself, which sounds much better than the computer voice.

Directors Station will have a go-live date of January 31, 2005. We just received a training cd and will begin training in January.

Turgeon will be asking the board to approve a new server purchase for Spamlion. The pc it is running on now can not keep up with the amount of spam that is coming in, even with rebooting of the equipment daily.

B. Personnel Committee Recommendation

The committee would like to make changes to the Annual Leave, Classifications and Compensation, and Sick Leave.

Motion made by Woodford to recommend the personnel policy changes, motion seconded by Russ. Motion was withdrawn by Woodford. Kruse recommended a new motion for the Personnel Committee to look into getting quotes from an outside company regarding disability insurance and to recommend the Personnel Policy Items 1 and 2 as written, motion seconded by Smith. Motion Carried

IV. Announcements and Information.

A. Macomb/St.Clair Chapter Autism Society Donation

December 15th from 9-10am at MCL. Macomb/St. Clair Chapter of the Autism Society of America will be donating over 100 items to our member libraries. Please join us for coffee and cookies. Press release distributed .

B. Foreign Language Collection

Half of the books will be purchased by January, with the entire project ending in May and books being distributed. So far, we have purchased Arabic, French, German, Italian, Spanish, and ESL materials.

C. MLA Public Policy

Ann Holt resigned as Chair. Sherry Hupp and Bryon Sitler are co-chairing. Latest Legislative update was distributed.

VI. Member libraries' announcements/concerns.

Thank you to Clinton-Macomb Main Library for hosting the meeting.

MISD has bookmarks to distribute for Great Parents program. They also have Parent & Child magazines to distribute. Contact Sue Javid at 586-228-3480.

ARM- Repairs to the building are almost complete and the library has not had to close.

CLL- Friends Potluck donated \$4,000. Devon Scillian is scheduled for April 7th at 1 pm. Working on State Aid report.

CHE- Story with Santa is Saturday, December 11.

CMM – Christine is campaigning for ALA President. Train in the children's section is still being created by the Artist. Friends donated \$30,000 which will cover all programming in 2005. The local history room is being dedicated to Don Green. All three branches have had DVD problems and recently received a tip that DVD's were appearing at places like Game Stop Stores, pawn shops and even a car wash. We are working with several police districts for theft amounts over \$1000. Our self checkout is a dilemma to secure DVD's and we are looking at all available options.

EPL- No Report.

FRA- Absent.

HPW - Bids are coming in much more reasonable for our building project.

LEN- No Report.

LWM- December 11th is our homemade cookie sale, cost is \$5.00 per pound. Santa is visiting the library on December 13th.

MPL- No report.

MCL- 3M came in to train staff to work with our new library cards. Hopefully, our new cards will go out next week. Keychain cards will not work any longer as there is no chip. Other libraries can use their cards at the County Library, but will not be able to have money placed on their card.

MTC- Absent.

ROG- The library had no power on December 8th. This was an external problem.

RSV- The Children's Christmas program was Saturday, December 4th with 100 kids participating.

SCS- Donna Sakowski is retiring after 34 years. We were budgeted for 16 full time employees, but we now have 12 FTE's. Working on a Capital Fundraising campaign to redo our children's area.

SBL- Absent.

SHL- Sterling Christmas is this Saturday, December 11 at Dodge Park. The Uptown House will be open.

TPL- Picture is in the Sirsi calendar for the month of April.

UPL- No report.

WPL- Call Central Services for art bags. Arthur Miller Branch is losing an LTA. Phyllis Hills is resigning December 17th.

V. Public Participation.

No public participation.

VI. Next meeting date.

The next meeting will be January 13, 2005 at Macomb County Library.
Meeting adjourned at 10:45 a.m.