

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
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COUNCIL MINUTES
Macomb County Library
January 12, 2006

I. The meeting was called to order at 9:33 a.m. at the Macomb County Library.

Present: Smith (Armada), Lusardi (Chesterfield), Schmidli (Fraser), Parus (Harper Woods), Hoffmeyer (Lenox), Reghi (Lois Wagner), Labelle (Macomb), Worrell (Mount Clemens), Taskin (Romeo), Valade (Roseville), Orlando (St. Clair Shores), Chambers (Shelby), Lasky (Sterling Heights), Stoutenburg (Troy), Henderstein (Warren), Turgeon (SLC)

Absent: Cross (Center Line), Neal (Clinton-Macomb), Sterling (Eastpointe), Thomas (MacDonald), Doege (Utica),

II. Approval of the Agenda.

Chambers moved to approve the Agenda, supported by Taskin. Motion carried.

III. Approval of the Minutes of the last meeting.

Henderstein moved to approve the minutes of the last meeting, supported by Taskin. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

Chris Frezza and Ken Valyi-Hax are installing the Panda anti virus software at libraries. Norton Utilities must be uninstalled first, which may slow down the process. Eight libraries have been completed.

We are in constant contact with Envisionware regarding filtering based on age. The new feature of calculating the age in the Java Workflows software is currently being worked on by Envisionware staff. We will keep you updated.

Chesterfield is testing/comparing a USB port receipt printer. If this printer works okay, SLC will replace your printer if needed.

Sunrise Packaging Inc. has sent us samples of two ring binders for books on CD; 48/carton; buy 10 cartons at a price of \$1.45 per binder and sleeves 500/carton; buy 10 cartons at .085 cents each. A catalog and a flyer with pricing will be distributed to the libraries within the next few weeks.

To uphold patron privacy, libraries should **not** let patrons hook up their laptops to your library internet connections directly.

B. Purchase Sirsi Secured Resources (enclosure)

If the server fails at our site, the system will be restored by Sirsi staff remotely and they will host us on their server as an ASP service for two weeks. Onsite help from Sirsi staff is also available, although travel costs would be extra. The annual subscription cost is \$8,700, with an additional cost of 1/12 of our annual maintenance per month of approximately \$6,500 if we need to be hosted for longer than two weeks.

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Motion was made by Taskin to purchase Sirsi Secured Resources, seconded by Smith. Motion carried.

C. Library Card Vendor (enclosure)

Quotes were received from three vendors for our group purchasing of library cards. Creative Data is a professional company, has the cheapest rate per card, the book design that some libraries currently use and is offering one free hour of art work. The cards and key tag are encased in a matrix that the patron can easily remove. If a library wants to create their own patron card design, the setup cost is \$125.00 with a minimum order of 1000 cards. See attached sheet for card specifications.

Motion was made by Taskin to select Creative Data Products as the Patron Card vendor, seconded by Parus. Motion carried.

V. Announcements and Information.

A. MiLE Update

Lynn Minor is now in charge of the MiLE website. Hopefully, staff can place requests the week of January 16th and the week after for patrons.

B. MLA Public Policy

Turgeon and Lusardi plan to attend the National Library Legislative day in May.

VI. Member libraries' announcements/concerns.

State aid reports with your signature page are due February 1st. Please send a copy to SLC. One check will be arriving that will include your indirect and direct aid.

SLC blue library bags were distributed to libraries for patron use.

Everyone's Reading starts February 1 - April 5, 2006. The book is "Shadow Divers" by Robert Kurson. Twelve member libraries are participating. The kick-off luncheon is Thursday, February 16th, 12 pm at Clinton-Macomb Public Library for a \$20.00 fee.

The next Table Talk meeting is February 14th from 12 – 2 pm, anyone can attend. Topics are: Meeting Room policies and credit cards.

Thanks to Macomb County Library for hosting the meeting.

ARM – No Report.

CLL - Absent.

CHE – I would like to thank the Cooperative for sending us a dedication gift of a shelf with a name plate on it and our dedication date. Newsletter distributed. Caribbean Fun Time Program is January 21st and on January 17th, we will be celebrating Ben Franklin's 300th birthday. Currently, we are reviewing our policies, including the patron behavior policies for the safety of our children. The San Bernardino Library policies are very comprehensive and we are using their policies as a guideline. Please send us any policies your library has regarding patron safety issues.

CMPL- Absent.

EPL - Absent.

FRA – Efforts have been focused on building patron usage, increasing the budget that was reduced twice under the prior director, internal re-decorating, creating the Friends Group, Teens Group, new library hours as we now

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start at 10:00 am and increased programming from choirs in the garden room to a white elephant sale. Researching the original library millage in 1963 as the city is questioning the millage amount.

HPW – Delivery – some materials have been received damaged. Please have sending libraries check materials to make patron responsible for damages and include a pink tag.

LEN - No Report.

LWM – Working on the budget.

MPL - Absent.

MCL – The status of the County Library is at risk. The Commissioners conducted a survey and the library was on the top to be cut. Eight Commissioners indicated that they would eliminate the library, six would reduce it and six wanted further study. Many Commissioners are receiving calls from the Library for the Blind and Macomb Literacy Partner patrons. Our Friends of the Library have started a crisis campaign to include orange “Save the County Library” buttons, flyers and support/comment cards for patrons that are addressed to individual commissioners. The closing of the County Library will have an impact on all the member libraries in the Cooperative. Please ask your board and staff to contact your County Commissioner.

MTC – Security has been a major issue this last year. Two projects are in the works. Debbie Larson is working in conjunction with the Selfridge Museum to create an Arcadia Book on Selfridge Air Force Base and we are having our first annual Macomb Book Fair on February 11th that will include some local authors and Frankie Darcell, host of “Talk of the Town” is the key note speaker.

ROG – MLK Jr. Program and the teens will be doing a game day. On February 4th, 4-5 Michigan romance authors will come to speak during a dinner in downtown Romeo.

RSV – Two programs – Betsy Beckerman Music Program is January 23rd and a Community Policing Program with Officer Ollie on January 26th. Working on our budget and a three year plan for future costs: no percentage to cut, but we need to streamline costs.

SCS – We are also working on our budget that is due January 31st. How many libraries have color printouts and is it a centralized printer? Discussion led to numerous scenarios, with many libraries using Premier copiers for lease. SLC will replace a printer with a color printer. The library pays the difference between the replacement printer and the new color printer.

SBL – Carpet project delayed. Our Concert Series is starting every third Thursday of the month at 7 pm.

SHL – No Report, but would like to welcome Carol Sterling back.

TPL - No Report.

UPL - Absent.

WPL – Warren libraries have no public copiers, but do lease copiers from Premium.

VII. Public Participation.

No public participation.

VIII. Next meeting date.

The next meeting will be February 9th at Clinton-Macomb Public Library.

Meeting adjourned at 10:48 a.m.