

UNAPPROVED

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
(586) 286-5750

COUNCIL MINUTES

Warren Miller Public Library
June 10, 2004

I. The meeting was called to order at 9:40 a.m. at the Warren Miller Public Library.

Present: Smith (Armada), Russ (Center Line), Lusardi (Chesterfield), Hage (Clinton-Macomb), Price (Eastpointe), Parus (Harper Woods), Kruse (Romeo), Valade (Roseville), Orlando (St. Clair Shores), Chambers (Shelby), Lingeman (Sterling Heights), Rutledge (Troy), Doege (Utica), Henderstein (Warren), Turgeon (SLC).

Absent: (Fraser), (Lenox), Thomas (MacDonald), LaBelle (Macomb), Worrell (Mount Clemens), Reghi (Lois Wagner).

II. Approval of the Agenda.

Add Agenda Item IV D. SLC Brochure and Agenda Item V B. Trustees - MeLCat
Hage moved to approve the Agenda as amended, supported by Parus. Motion carried.

III. Approval of the minutes of the last meeting.

Chambers moved to approve the minutes of the last meeting, supported by Henderstein. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

PCs are currently being installed and will be completed before the end of the month. Sirsi Director's Station software and hardware and the new SVA server were ordered. Both should arrive in July.
Sirsi Production server ordered. Arrival expected by the end of June and installation scheduled for early July. SLC will install Release 2003.1 thirty days after the production server has been in place.
SLC will have a conference call with the Envisionware tech staff to review installation instructions next week. A meeting needs to be scheduled before the end of June to set up Envisionware for the seven libraries that purchased it.

B. Personnel Committee Recommendation

The Personnel Committee would like to recommend that the SLC Substitute Clerks list continue. SLC will maintain all aspects of the application process and forward the list of applicants to all libraries.

Motion made by Hage to continue the SLC Substitute Clerk List, supported by Lusardi. Motion carried.

C. Gale Digital Archive Proposal

Proposal to purchase Literature Resource Center and Biography Resource Center databases as one package reviewed. All other databases could be purchased "a la carte" if a library was interested.

Turgeon will pursue more information and pricing concerns of the Directors to our Gale representative.

D. SLC Brochure

Group members of Great Parents Great Start discussed the idea of a glossy brochure that would include all

UNAPPROVED

SLC member libraries. One quote received for \$17,238. Great Parents Great Start would be able to fund up to \$5,000 for the project. SLC has funding for the rest. Director's recommended gathering other quotes.

Hage made motion to move forward with the brochure, supported by Lusardi. Motion carried.

V. Announcements and Information.

A. MLA Public Library

Legislative update enclosed.

B. Trustees – MeLCat

A meeting for libraries' staff is tentatively set for September 23rd from 3-5 pm at Clinton Macomb Library. Louise Bugg to present a power point presentation on MeLCat and all that is involved with miLE. A Trustee dinner meeting will be held after the staff meeting. Trustees from the Metro region could be invited.

VI. Member libraries' announcements/concerns.

Thank you to Warren Arthur Miller Library for hosting the meeting.

ARM- Summer reading program kicked off by Spoon Man; 100 patrons's participated.

CLL- Summer reading program for kids and adults. \$1000 donated from the Lions Club for large print.

CHE- The Candy Band group to help kickoff the summer reading program. Theme this year - Discover Trails – programs being paid by grants. Backpacks printed with logo for the reading program.

CMM - Distributed Annual Report. Landscaping at South Branch was completed for an Eagle Scout Project. Friends of the Library book sale sold over \$17,000.

EPL- Pat Price substitute for Carol Sterling. Summer reading program started and OBOC.

FRA- Absent

HPW - Interviews held with three construction management firms. Two bids going to the building committee. Library will stay in touch with SLC for Delivery/Routing closures.

LEN- Absent

LWM- Absent

MPL- Absent

MCL- Absent

MTC- Absent

ROG- Summer reading program started. Annual in-service held last week; the topic was team building. MI Conservation District representative came to help plant native wild flowers and grasses.

RSV- The local paper – The Eastsider - was used to distribute the spring newsletter – The Rambler - to the community. The Friends of the Library matched a \$1000 donation from Wal Mart.

SCS- Rosemary Orlando substitute for Art Woodford. Rosemary announced that Art Woodford is retiring in March, 2005.

SHL- The Lions Club donated \$1000 for large print items. New logo designed by a Page and is on the SHL website.

SBL- The Lions Club donated \$1000 for their spring collection. Summer reading program started for youth and adults.

TPL- Rutledge substitute for Stoutenburg. Summer reading program started for youths and adults.

UPL- Summer Reading Program started. Basement of Library had minor flood damage due to storms; historic records were not damaged. The library celebrated their 71st anniversary in April. Parks and

UNAPPROVED

Recreation donated \$3000.

WPL- The Maybelle Burnette branch to re-open July 6th. Ground breaking for the new Walt Whitman Library facility starts August 6th. Friends of the Library donated \$10,000 to start a large print selection. A patron donated \$6,400.

VI. Public Participation.

No public participation.

VII. Next meeting date.

The next meeting will be August 5, 2004 – Romeo Graubner Library.
Meeting adjourned at 11:15 a.m.