

**SUBURBAN LIBRARY COOPERATIVE**  
**16480 Hall Road**  
**Clinton Township, Michigan 48038**  
**(586) 286-5750**

**COUNCIL MINUTES**  
**Macomb County Library**  
**March 11, 2004**

- I. The meeting was called to order at 9:35 a.m. at the MacDonald Public Library.

Present: Smith (Armada), Lusardi (Chesterfield), Hage (Clinton-Macomb), Sterling (Eastpointe), Suess (Fraser), Reghi (Lois Wagner), Thomas (MacDonald), LaBelle (Macomb), Kruse (Romeo), Valade (Roseville), Chambers (Shelby), Doege (Utica), Turgeon (SLC).

Absent: Russ (Center Line), Parus (Harper Woods), (Lenox), Worrell (Mount Clemens), Woodford (St. Clair Shores), Lingeman (Sterling Heights), Stoutenburg (Troy), Henderstein (Warren).

- II. Approval of the Agenda.

Hage moved to approve the Agenda, supported by LaBelle. Motion carried.

- III. Approval of the minutes of the last meeting.

Hage moved to approve the minutes of the last meeting, supported by Suess. Motion carried.

- IV. Suburban Library Cooperative Business.

- A. Automation

Email viruses are spreading rapidly. Delete emails from administrator, no-reply, etc. from libcoop.net. Spamlion quarantines these messages. However, if an account holder approves the message to go through, it goes through to everyone. Emails with no subject should be deleted. When sending email, account holders should always indicate in the subject line what the message concerns. There is also a virus that spoofs someone's address book and sends out email from those people. If you are in the address book, you can get mail bounced back to you saying your email didn't go through, even if you didn't originally send it. Delete those messages.

Envisionware will be purchased the end of March. Pricing for the filtering module will be received on March 12<sup>th</sup>. Received a quote from 3M PAMS. It is more expensive than Envisionware.

Group PC purchase will be done in May. Information on prices will be sent out in April. Libraries should replace PCs every four years.

TLN is scheduled to come up on SIRSI the end of April. Release 2003.1 will be available at that time. Workflows 2004 for staff use will be available the end of April. Release 2004 will not be available until the fall. SLC's production server is scheduled to be replaced this summer. SLC staff will attend the SIRSI conference the end of April and inquire what would be the best timeline for SLC to upgrade.

- B. Personnel Committee Recommendations.

The Personnel Committee recommends continuing the SLC Substitute Librarians list. Ten applicants were placed on the list last year. Two were removed during the year due to acceptance of other positions.

Lusardi moved to continue the Substitute Librarians list, supported by Chambers. Motion carried.

V. Announcements and Information.

A. MLA Public Policy.

No change to information on MLA's website. Notes from the MLA Executive Board meeting of March 5<sup>th</sup> were distributed. Concerns about MLA should be sent to Linda Farynk, President-Elect of the Board.

B. One Book, One Community.

Kickoff will be held Saturday, May 22, 2004 at 9:30 a.m. at the Shelby Township Library John King will announce the One Book, One Community title at the beginning of the program.

An author-led book discussion will be held on Tuesday, July 27, 2004 at 7:00 p.m. at the Eastpointe Community Center.

An author reception will be held on Thursday, August 12, 2004 at 7:00 p.m. at the Romeo Graubner Library.

The author luncheon will be held on Wednesday, August 18, 2004 at 11:30 a.m. at the Clinton Macomb Main Library.

The committee asks all participating libraries to submit events and dates to the committee by March 31, 2004.

VI. Member libraries' announcements/concerns.

DSLRT meeting will be held March 19<sup>th</sup> at Canton Public Library. Discussion on Directors' Compensation will take place.

Thank you to MacDonald Public Library for hosting the meeting.

MCL- Working on resolving a filtering problem due to installation of the firewall on SLC's server. MCL plans to update their Strategic Development Plan. Questionnaires will be sent to member libraries for their input.

FRA- Eric Suesse has accepted a new position in Wayne, New Jersey, starting April 1<sup>st</sup>. His new email address is: [suesse@waynepubliclibrary.org](mailto:suesse@waynepubliclibrary.org). Posting for the director's position will be sent out soon.

RSV- Baby lapsit program will start soon.

UPL- First book sale held during the Ice Festival weekend was very successful. Received a grant from the Kiwanis for furniture for the children's area.

MPL- Several programs are planned for National Library Week.

ROM- Is there any information on SIRSI's Director's Station? (Tammy will get brochures and arrange a demonstration.)

CHE- Had a very successful program, "Drumcommunity".  
Chesterfield is looking for partners to become a district library.  
Copies of Chesterfield's Emergency Response Plan were distributed.

LWM- Book sale will be held on March 20<sup>th</sup> from 10:00 a.m.- 1:00 p.m.  
Program featuring Dr. Isaiah McKinnon will be held on March 25<sup>th</sup> at 7:00 p.m.

CMM- Volunteer lunch will be held in April.  
Inservice Learning Lunches will be held on the third Tuesday and Wednesday each month. Staff members will present programs to other staff members.  
Macomb Ministerial Alliance held a cultural diversity job fair. Over 100 people attended. Next year they would like to have a job fair day at sites throughout Macomb County. Various seasonal city positions could be filled during these job fairs. Contact Christine Hage if your library would like to be a site.  
Checked out 122,000 items last month. Over 50,000 patron cards have been issued.

VII. Public Participation.

No public participation.

VIII. Next meeting date.

The next meeting will be April 8, 2004 at the Sterling Heights Public Library.

Meeting adjourned at 10:35 a.m.