

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
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COUNCIL MINUTES
Macomb County Library
May 13, 2004

I . The meeting was called to order at 9:30 a.m. at the Clinton-Macomb Public Library

Present: Smith (Armada), Lusardi (Chesterfield), Hage (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), Thomas (MacDonald), LaBelle (Macomb), Reghi (Lois Wagner), Kruse (Romeo), Woodford (St. Clair Shores), Chambers (Shelby), Lingeman (Sterling Heights), Henderstein (Warren), Turgeon (SLC).

Absent: Russ (Center Line), (Fraser), (Lenox), Worrell (Mount Clemens), Valade (Roseville) Stoutenburg (Troy), Doege (Utica)

II. Approval of the Agenda.

Hage moved to approve the Agenda, supported by Parus. Motion carried.

III. Approval of the minutes of the last meeting.

Chambers moved to approve the minutes of the last meeting, supported by Henderstein. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

Envisionware software should be delivered by the end of May.

Reviewed the top five issues regarding Sirsi with System Managers

Bill notices should include total amount by the patron. This is coming in Unicorn 2003.1

Patrons should be notified if they have a hold on a last copy that becomes unavailable. This is not planned. Tammy will get a quote on fixing it.

Holds should not become immediately available when orders are loaded. This will be fixed in 2005.

Phantom hold problems; Sirsi needs more examples to be able to address this.

Too easy to modify or delete another library's cataloging records. This will be fixed in Unicorn 2004.

B. Purchase Director's Station

Tammy received a quote for Director's Station. A 10% discount, because of attendance at the conference, is available if it is purchased before June 30th. The cost would be \$34,650 for the first year and then \$10,000 annually. The plan would be to purchase the Director's Station package with 10 users. The coop and 9 libraries would use it for six months to test it and if additional seats are needed they could be purchased.

Motion made by Kruse for SLC to the purchase Director's Station for \$34,650.00 with 10 users, supported by Lusardi. Parus opposed. Hage abstained from voting. Motion passed.

C. Purchase SVA Server

We need to upgrade the current Talk to Me server that is used to call patrons for overdue materials, fines, and holds. The new server will be configured with the replacement software for Talk to Me called SVA (Sirsi Voice Automation). The cost for the new hardware is \$8,438. We will not be charged for the new software or voice boards because those are being transferred from our Talk to Me license that we originally purchased.

Motion made by Lingeman to purchase SVA server, second by Thomas. Hage abstained from voting. Motion carried.

D. Purchase Replacement Production Server

Our replacement schedule for Sirsi related hardware is three years. The quote for a new production server to replace our current one has not been received yet. Tammy will have this on the agenda for the May Board meeting. The current production server will become the test server, so we will not have to replace all of the hardware. The original cost for the current production server was \$55,000.

The plan for this summer's upgrades is:

Mid to late June, receive new production server and run for 30 days.

July, install Unicorn release 2003.1 and Workflows 2004 on test server.

August, install Unicorn release 2003.1 and then do training on Workflows 2004; libraries upgrade to Workflows 2004 when ready, but finish by December.

E. Fines/Overdues Block Amount

Motion made by LaBelle to keep the fines/overdue block amounts as they are, supported by Lusardi. Motion carried.

V. Announcements and Information.

A. State Aid Certification

Please make sure staff are current with certification.

Libraries should be receiving second state aid checks before the end of June.

B. MLA Public Policy

No Information.

C. CD Settlement

SLC will receive 5049 music CDs' and distribute according to the distribution list provided as an attachment.

VI. Member libraries' announcements/concerns.

Thank you to Clinton-Macomb Public Library for hosting the meeting.

HPW - Construction documents coming soon for new library.

EPL- Congratulations to Carol Sterling for the new Director position. The Assistant Director position is open; posting to be done internally first.

MPL- Brazil and Beyond group had a great response. Brazilandbeyond.com

LWM - Library Committee making recommendations about future of library. Possible recommendations include districting with Chesterfield or remaining the same.

SBL- Lawrence Gray, a coin collector, coming soon.

CHE- Richmond & Lenox discussions for possible districting.

MPL- Switching filters from Bess to 3M PAMS. Teresa Meng retiring June 18th.

ROG- Arbitrator awarded to contractor \$165,000; \$10,000 awarded to library due to design issues.

SCS- Wireless service, for less than \$1,000 was recently installed and works well. Budget concerns are evident.

CMM - Patrons can now apply for a library card online. Wireless service was recently provided.

WPL- Two recent millage appearances before Warren City Council were unsuccessful. However, due to high patron calls, plans might change for WMB to open mid-July.

UNAPPROVED

SHL- Three year strategic plan approved.

VII. Public Participation.

No public participation.

VIII. Next meeting date.

The next meeting will be June 10, 2004 Warren Miller Library.

Meeting adjourned at 10:50 a.m.