

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
(586) 286-5750

COUNCIL MINUTES

**Lois Wagner Memorial Library
November 18, 2004**

I . The meeting was called to order at 9:35 a.m. at the Lois Wagner Memorial Library.

Present: Smith (Armada), Russ (Center Line), Lusardi (Chesterfield), Hage (Clinton-Macomb), Parus (Harper Woods), Reghi (Lois Wagner), Thomas (MacDonald), Dumouchel (Macomb), Kruse (Romeo), Valade (Roseville) Lingeman (Sterling Heights), Stoutenburg (Troy), Doege (Utica), Henderstein (Warren), Turgeon (SLC).

Absent: Sterling (Eastpointe), (Fraser), Hoffmeyer (Lenox), Worrell (Mount Clemens), Woodford (St. Clair Shores), Chambers (Shelby)

II . Approval of the Agenda.

Hage moved to approve the Agenda, supported by Doege. Motion carried.

III. Approval of the minutes of the last meeting.

Reghi moved to approve the minutes of the last meeting, supported by Parus. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

SpamLion server is crashing during the weekends so spam is able to get through when the server is down. SLC staff will monitor the server more closely.

Next release of Sirsi has not come out yet. We will give member libraries a two week notice before we upgrade. The upgrade will take place on a Thursday night.

The Reed Act Grant has provided SLC funding to create a wireless mobile internet lab. SLC purchased a projector, smart board and seven wireless tablet PC's. Training for the libraries will be in December and January. CMPL, CHE, RSV, and ROG volunteered to hold classes of up to eight persons for the unemployed.

The Macomb/St. Clair Chapter of the Autism Society of America has previously donated books to the Cooperative Library and is now donating 100 books and videos to SLC.

Troy was chosen as the April photo for the 2005 Sirsi calendar.

B. Bylaws & Cooperative Business

The committee would like to make two changes to the Cooperative Plan of Service. IV.D. Services to member libraries: change the word shall to may and V.D. Funding Section 6: remove no later than August 31. The changes would need to be voted on by all member library boards.

C. MeLCat

Each library received an invitation to join MeLCat and an application. Being a part of the shared system, the coop also needs to fill out an application. The InMich libraries will be the first ones to go live in January 2005. Then MeLCat will add new libraries each quarter, adding 1 new automation system vendor each quarter. They are starting with III because it is the same software vendor.

As Louise Bugg discussed at her presentation at CMPL in September, NCIP, which will allow patron information to remain at the library and not be sent to Lansing to be stored at DIT on the MeLCat server, is not currently available, but is in the state's contract with III to be available by June 2005.

Turgeon would like to recommend that the SLC shared system libraries wait until NCIP is operational, which should be by June 2005, and then apply to be added to MeLCat for the last quarter of 2005. However, the MeLCat committees have the final decision on who to add when.

D. Standards and Procedures Committee Recommendation (enclosure)

At the last Council meeting non-resident card item was brought up, but not passed. What the committee proposed was that we leave everything the same. By not passing it, are we saying that each person will get a card? Issuing of SLC non-resident cards needs to be consistent throughout the coop.

Motion made by Dumouchel to have the SLC non-resident card remain at the \$200 fee, that each person in the household be eligible to receive a card, and that those cards be linked in some way for the single \$200 fee, motion supported by Parus. Motion carried.

E. 2004-2005 Meeting Dates

Calendar of Council meeting dates and host locations was set for 2005. (List attached.)

V. Announcements and Information.

A. Ernie Harwell Library Fundraising

Announced at MLA, and had conference call last week. Library Day at Comerica Park on May 15th. Tickets will be \$20.00 but \$10.00 will go towards library funding project. There is also memorabilia for sale with proceeds also going to libraries. Details are still being worked out. The Coop Directors will meet with Mr. Harwell's lawyer/advisor in December to finalize.

B. MLA Public Policy

Latest Legislative update was distributed.

VI. Member libraries' announcements/concerns.

Congratulations to Troy on winning a Citation of Excellence from the Library of Michigan Foundation.

Turgeon was asked to serve on the Michigan Library Digitization Task Force. The first meeting is in December.

Turgeon will be talking to Nancy Skowronski after DSLRT tomorrow about what type of arrangement would be possible to provide our residents with access to DPL and all of its collections.

The Macomb/St. Clair Chapter of the Autism Society of America is donating another 100 books and videos to our member libraries. SLC will send out a press release.

Thank you to Lois Wagner Memorial Library for hosting the meeting.

ARM- A patron heard about CMPL's drive up service and decided Armada should have one. The patron drove into the building and left a hole in the wall. No one was hurt, but four shelving units were moved. The library was closed for only 3 hours.

CLL- No Report.

CHE- 10th anniversary celebrated with 300 people on October 23rd which included face painting, caricatures, Ronald McDonald magic show and Paws for Reading dogs attended. We are looking into the possibility of moving and are looking at other locations. Stories with Santa Claus program is coming again. Staff packed up seven boxes of books, video tapes, CDs on tape, books on tape, crossword puzzles and assorted toiletries to ship to a military hospital in Germany for our Troops. Participating in the Goodfellows food and toy drive.

CMPL - No report.

EPL- Absent.

- FRA- Absent
- HPW - Due to recent steel increases, we submitted a second round of bids that has reduced our new building size. Our Board meeting is on Tuesday. Furniture, fixture and shelving bids came in okay.
- LEN- Absent.
- LWM- December 2nd – homemade cookie sale, cost is \$5.00 per pound. Thanksgiving Turkey was a huge success. Santa is visiting the library on December 13th.
- MPL- Internet classes started. Children's Book Week featured creature themes like the Bugs Life movie and creepy crawler crafts. We are participating in the Gift of reading program. Chess tournament is scheduled for the first week of December.
- MCL- We purchased a new scooter for handicap patrons. Fall programs have had a great turnout. Children complete reading logs and submitted them for a chance to win circus tickets.
- MTC- Absent
- ROG- No report.
- RSV- Children's program recently held a Literacy Character Election on Election Day. The election was a huge success. Storyteller, Cari Wilson, read last Tuesday for National Children's Book week. Friends had a raffle and made about \$1,100. SAM was recently installed. Everything was going well, except for some small printing glitches and the company is working to fix them.
- SCS- Absent.
- SBL- Absent.
- SHL- Received \$2,500 grant from Target.
- TPL- Received \$2,500 grant from Target. MLA is asking libraries to participate in a fundraiser to sell Pistons tickets. Are we required to participate? The main consensus is that a policy is needed for fundraiser participation. CMPL does have a general policy on fundraising and will forward to TPL.
- UPL- No report
- WPL- City Hall's new four story parking structure is going up. Miller library still has green shelving to sell.

VI . Public Participation.

No public participation.

VII. Next meeting date.

The next meeting will be December 9, 2004 at the Clinton-Macomb Main Library.
Meeting adjourned at 11:15 a.m.