

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
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COUNCIL MINUTES

Roseville Public Library
November 9, 2006

I. The meeting was called to order at 9:35 a.m. at the Roseville Public Library.

Present: Smith (Armada), Neal (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), LaBelle (Macomb), Thomas (MacDonald), Harrison (Romeo), Orlando (St. Clair Shores), Chambers (Shelby), Lingeman (Sterling Heights), Stoutenburg (Troy), Doege (Utica) Turgeon (SLC)

Absent: Cross (Center Line), Lusardi (Chesterfield), Schmidli (Fraser), Hoffmeyer (Lenox), Reghi (Lois Wagner), Worrell (Mount Clemens), Valade (Roseville), Henderstein (Warren),

II. Approval of the Agenda.

Chambers moved to approve the Agenda, supported by Neal. Motion carried.

III. Approval of the Minutes of the last meeting.

Change VI. HPW - to read "patron called on our magazine gift."
Also, SHL - received a \$3000 Grant.

Parus moved to approve the amended Minutes of the last meeting, supported by Lingeman. Motion carried.

IV. Nancy Robertson, State Librarian

Nancy Robertson attended the Council Meeting, went on to tour SCS, WCV, TPL, and MPL and spoke at the Trustee Association dinner meeting at the MISD.

V. Suburban Library Cooperative Business.

A. Automation

Strategic Planning for Technology priorities have been sent to Joseph Ford. 18 out of 20 libraries responded to the survey. The final report is due in March.

Circulation Roundtable is scheduled for November 21st at the Troy Public Library. ProMed is attending to discuss the new delivery procedures.

SLC would like to officially withdraw from MiLE. TLN's shared system is going to decide today, leaving DALNET as the final consortia. The next MiLE Board meeting is December 5th. The next Shared Systems meeting is November 14th and we will discuss concerns about MeLCat and when SLC can join.

Motion made by Smith to officially withdraw from MiLE, supported by Chambers. Motion carried.

The directors@libcoop.net email has been getting a lot of spam. Chris has put spam lion on it, so you will see a spam lion message daily. Please ignore it.

SVA notices have been fixed. The new board was ordered to upgrade SVA to 4 more lines. We will start with 1 more incoming and 1 more outgoing line.

WCV PCs are setup. SLC will be setting everything up as soon as Comcast installation is complete.

Ray Township approved their millage for their library. They need to legally establish the library first, and then meet all the state aid criteria, and then they can join SLC. I have a call into the Library of MI asking them for information to help Ray establish and what else they and SLC need to do to have them as a member of the coop. If a Ray Township resident still wants to purchase a non-resident card, it would be up to the library if they are willing to issue them a refund when they become full members of the coop.

B. Shared Technology Committee Recommendation(enclosure)

The Committee would like to change the Internet Email Policy Item 2 paragraph title to read: "Deletion of Accounts" and change the paragraph body to read "Local libraries will decide which of their staff members should receive accounts. It is the responsibility of the local library to inform SLC when an email account should be removed. Deletion of accounts will take one week to process.

Change Item 4 by removing the first sentence in the paragraph "Email accounts may not be used for commercial purposes.

Motion made by Orlando to make revisions to the Email policy, supported by Doege. Motion carried.

The Suburban Library Cooperative requires a minimum standard configuration for all PCs that are attached to the shared automation system. The minimum configuration requirements for replacement and/or additional public and staff workstations to support Workflows and/or SmartPORT client software require a Dell or Gateway workstation with the following minimum requirements
The new staff pc requirements are Windows XP or newer, 2GB memory and 80GB minimum hard drive. Public PC requirements are 1GB memory and 80GB minimum hard drive.

VI. Announcements and Information.

A. MLA Public Policy.

The Bloomfield Township Library court case will be heard by the Supreme Court. The main issue is a non-resident wanted a library card, but was refused. Bloomfield Township Library does not provide non-resident cards. This would be a good time to educate communities to understand that funding for their local library comes mainly from local taxes.

B. Investor Education @ Your Library.

The Office of Financial and Insurance Services and the program Investor Education @ Your Library was paid for through the Investor Protection Trust. Forms for ordering materials and scheduling programs were included.

VII. Member libraries' announcements/concerns.

Thanks to the Roseville Public Library for hosting the meeting.

ARM – Will be having a Teddy Bear Program during our Open House which is the same time as National Book Week. We are looking for an Antique Appraiser for an upcoming program.

CLL - Absent.

CHE – Absent.

CMPL- Celebrating three years open and our 1.5 millionth circulation this year.

EPL- Working on new windows and getting an exterior uplift.

FRA -Absent.

HPW – No Report.

LEN – Absent.

LWM – Absent.

MPL – No Report.

MCL – on Monday, November 13, 2006 we are celebrating the 60th Anniversary of Macomb County Library. An article outlining the history of the Macomb County Library was given to the Macomb County Public Relations department, but the article was refused as “not news worthy.” Press releases have since been sent directly to local newspapers. Dawson Museum’s curator, John Obicheck, will present a video/slide show on the Edmund Fitzgerald on November 14th. Over 25 people attended a Grant/Fundraising Online Program and will schedule another program as soon as we establish a new computer room.

MTC - Absent.

ROG – The Board has approved a Branch Manager position for our Kezar branch. Circulation increased 23% last month. Friends donated a few thousand CDs and DVDs.

RSV – Absent.

SCS – Boblo Rememered Program on December 6th. M.L Liebler is a local poet that teaches at Wayne State University and is conducting open poetry workshops in the spring and fall. Live Bats Program scheduled for November 13th.

SBL- Still in the planning process for our new building design.

SHL – Bond did not pass for the new police building.

TPL – Hennen’s American Public Rating statistics are available; go to www.haplr-index.com. TPL ranked 2nd in the state; 13th nationally and top 1% in the nation. Thank you to the Suburban Library Cooperative and other member libraries in helping us achieve this ranking.

UPL – The recent bond issue for a new police department failed. At the last council meeting, a board member read an article explaining how essential the library services are and the reason that patrons can go to all the libraries in the Cooperative is because we exist.

WPL – Absent.

VIII. Public Participation.

No public participation.

IX. Next meeting date.

Unapproved

The next meeting will be December 14th, at the Lois Wagner Memorial Library.

x. Meeting adjourned at 11:24 a.m.