

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
(586) 286-5750

COUNCIL MINUTES

Armada Free Public Library
October 19, 2006

I. The meeting was called to order at 9:45 a.m. at the Armada Free Public Library.

Present: Smith (Armada), Neal (Clinton-Macomb), Parus (Harper Woods), Hoffmeyer (Lenox), Reghi (Lois Wagner), Casamer (Macomb), Valade (Roseville), Goike (MacDonald), Chambers (Shelby), Lingeman (Sterling Heights), Urban (Warren), Turgeon (SLC)

Absent: Cross (Center Line), Lusardi (Chesterfield), Sterling (Eastpointe), Schmidli (Fraser), Orlando (St. Clair Shores), Harrison (Romeo), Worrell (Mount Clemens), Stoutenburg (Troy), Doege (Utica)

II. Approval of the Agenda.

Chambers moved to approve the Agenda, supported by Parus. Motion carried.

III. Approval of the Minutes of the last meeting.

Chambers moved to approve the Minutes of the last meeting, supported by Valade. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

Upgrade to Unicorn GL 3.1 on the evening of Thursday, September 21st. Reviewed some new features with the Systems Managers last week and will start implementing them next week.

Strategic Planning for Technology results from the surveys and focus groups and meetings with TLN were distributed and discussed. The last page of the SLC Potential Focus Survey is a form to be completed by each Director and a Systems Manager. The SLC/TLN Focus Survey form is to be completed by Directors only. Both forms are due to Turgeon by October 31st.

The SLC Building Lease has been signed and the internal construction is underway. An RFP for a Voice over IP phone system has been sent out. Cabling is scheduled to be completed in November. Researching cost to purchase a network copier and Chris Frezza is meeting with security companies. SLC staff can start moving in December 15th.

B. MeL Delivery(enclosure)

At the last MiLE Board meeting, we decided to put our efforts towards MeLCat. SLC could possibly start training in January and go live in April. Every library is treated as an individual library. If you want to opt out of MeLCat, your patrons will not have access to MeLCat sharing. Mel Delivery Shared System Form: Please fill in your address, hours and a contact person for delivery. Please sign and return form to Turgeon by October 31st.

C . 2007 Calendar (enclosure)

To keep Council Meetings in a central location and increase attendance, Turgeon recommended that meetings be held at the Suburban Library Cooperative quarterly.

January 11, 2007 – Suburban Library Cooperative
February 8, 2007 – Clinton-Macomb Main Library
March 8, 2007 – Sterling Heights Public Library
April 12, 2007 – Suburban Library Cooperative
May 10, 2007 – Warren Civic Center Public Library
June 14, 2007 – Suburban Library Cooperative
July 12, 2007 – Off
August 9, 2007 – Romeo District Library
September 13, 2007 – Mt. Clemens Public Library
(Initially MacDonald Public Library)
October 11, 2007 – Suburban Library Cooperative
November 15, 2007 – Roseville Public Library
(note date changed because of MLA)
December 13, 2007 – Suburban Library Cooperative

V. Announcements and Information.

A . MLA Public Policy.

Attended MLA Conference session on Legislative agenda for 2006-2007. Priorities are SBT replacement, tax capture and tax abatement and keeping penal fines.

VI. Member libraries' announcements/concerns.

Thanks to the Armada Free Public Library for hosting the meeting.

The Black Belt Librarian program by Warren Graham is scheduled for November 9th from 1:30-4:30 at the Sterling Heights Public Library.

Nancy Robertson, State Librarian will be speaking at our Trustee Association Meeting on November 9 from 7:00 – 8:00 PM.

SLC will be coordinating a day in November to have member libraries bring materials that they need shredded. The cost is \$5.50 for a copy paper size box, \$6.50 for a box bigger than the copy paper size and \$7.50 for a very long box. Darlene Paquette will send an email with the date to bring your boxes to MCL.

ARM – Completing inventory and weeding as we shift books. Will be having a Teddy Bear Program during our Open House

CLL - Absent.

CHE – Absent.

CMPL- MLA Conference was a success. Tammy did an excellent job coordinating the conference along with the other responsibilities that she is managing. Our Friends book sale made over \$18,000. CMPL received a \$2000 Target Grant for our Mother Goose Story time. Gaming Services will be provided soon. Recently, we entered our 300,000th item into our collection and will have a small celebration. Jamie Morris and Larry Neal created a dust jacket for high school teens to cover books.

The jacket has CMPL address and website information.

EPL- Absent.

FRA -Absent.

HPW –\$1000 grant received from Target. One of our patrons called on our magazine gift to thank them for the grant. Looking into becoming a precinct for elections.

LEN – No Report.

LWM – No Report.

MPL – City has hired an outside consultant to interview different departments regarding spacing issues. Information from the consultant will be addressed at the next City Council and will include information on the library expansion. DDR is now available for teens.

MCL – Fundraising and Grant Writing Program on Oct. 25th, Voting Machine Demonstration for People with Disabilities on Oct. 26th and a Passport Fair, hosted by a Postmaster, on Oct 27th.

MTC - Absent.

ROG – Absent.

RSV – The city is proposing a new operational millage, which would impact services across the board. The city has sent a mailing to all residents to state the costs per household and services that will be provided or lost if the millage does not pass.
Distributed Newsletter.

SCS – Absent.

SBL- Received \$2000 Target Grant. Moving through our planning process and should have a building design in November.

SHL – Waiting for the upcoming election to see if the voters will approve the new Police Department building. If passed, then the library would expand into the old Police building. Received a \$3000 Target Grant.

TPL – Absent.

UPL – Absent.

WPL – Whitman officially closed on October 14th. Working to weed our collection and ordering new books. WWW code will change to WCV, and holds will go to WAM. November 13th is the move date with a December 9th Tree Lighting Ceremony and official opening.

VII. Public Participation.

No public participation.

VIII. Next meeting date.

The next meeting will be November 9th, at the Roseville Public Library.

IX. Meeting adjourned at 11:05 a.m.