

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
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COUNCIL MINUTES

Troy Public Library
September 2, 2004

I . The meeting was called to order at 9:40 a.m. at the Troy Public Library.

Present: Smith (Armada), Russ (Center Line), Lusardi (Chesterfield), Hage (Clinton-Macomb), Parus (Harper Woods), Reghi (Lois Wagner), LaBelle (Macomb), Valade (Roseville), Woodford (St. Clair Shores), Lingeman (Sterling Heights), Stoutenburg (Troy), Urban (Warren), Turgeon (SLC).

Absent: Sterling (Eastpointe), (Fraser), (Lenox), Thomas (MacDonald), Worrell (Mount Clemens), Kruse (Romeo), Chambers (Shelby), Doege (Utica),

II . Approval of the Agenda.

Hage moved to approve the Agenda, supported by Woodford. Motion carried.

III. Approval of the minutes of the last meeting.

Amendment: Item VI: Warren Public Library - \$100,000 was a Grant for the Civic Center Complex, not the library.
Item I: Location change to Romeo District Library

Hage moved to approve the minutes of the last meeting as amended, supported by Woodford. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

We switched to the new production server on the evening of August 13, 2004. The process went very well and we are now able to do backups on our system in 2 hours rather than 4. Reports also run much quicker on the new server and iBistro response time has improved. There were some issues related to getting the printer to work with the new server. Sirsi has offered to provide at no charge a foreign language addition to iBistro. We will get more details and discuss this at a future meeting.

We have installed release 2003.1.3 on the test server and have begun testing. We will have libraries testing it in September and hope to upgrade the production server in October.

SVA, the replacement for Talk to Me, has been installed and we are testing it. We need to be on Release 2003.1.3 in order to do the switchover because that release has the feature to create printed notices for failed calls.

Envisionware PC Management and LPT:One software has been installed at all of the participating libraries. We will be going back to ROG and ROK to do some additional setup later in September.

B. 2004-2005 Salary Schedule

The 2004-2005 Salary Schedule does not include TammyTurgeon's recommended salary.

Motion made by Hage to recommend the 2004-2005 Salary Schedule to the Board, supported by Lusardi. Motion carried.

C. 2004-2005 Annual Plan

Based on suggestions from the three groups of member libraries (CLL, RSV and WPL,) the Annual Plan Committee recommends the 2004-2005 Annual Plan.

Hage moved to recommend the 2004-2005 Annual Plan to the Board, supported by Lingeman. Motion carried.

D. 2003-2004 Budget Revision

Motion made by Lusardi to recommend the 2003-2004 budget revision to the Board, supported by Russ. Motion carried.

E. 2004-2005 Budget

Motion made by Woodford to recommend the 2004-2005 budget to the Board, supported by Valade. Motion carried.

F. Sirsi Custom Programming Quote

Motion by Lingeman to recommend purchasing custom programming after Release 2003.1, to alter how the system handles last copy becoming unavailable items and notification to patrons at a cost of \$2,800, supported by Parus. Hage abstained. Motion carried.

G. Sirsi Process Analysis Report

Motion made by Parus to accept recommendations in the report and have SLC staff work on implementing them with the system managers, supported by Lusardi. Motion carried.

V. Announcements and Information.

A. Detroit Public Library

DPL is charging a non-resident fee for use of their special collections. Turgeon will contact Nancy about DPLcollections and Michicard.

B. MLA Public Policy

Lusardi is on the Public Policy Committee this year. Turgeon handed out Legislative Update from August 2004.

C. State Aid Report

There will be a number of changes on the 2004-2005 Annual Report/State Aid Application for public libraries. The application will be online beginning October 1, 2004.

VI. Member libraries' announcements/concerns.

Thank you to Troy Public Library for hosting the meeting.

Macomb Literacy Partners is celebrating their 20th Anniversary. A special tabloid will be inserted in the Macomb Daily. The need ad info needs to be submitted by September 23rd. SLC will purchase an ad similar to the 15th anniversary one.

ARM- New carpet being installed for the 2nd floor of the library.

CLL- No Report

CHE- Celebrating 10th anniversary on October 5th. The Paws for Reading program has had an awesome response. The therapy dogs are from Pet Therapy Inc. Each child spends at least 15 minutes reading to a therapy dog.

CMM - Presently working on more handicap parking spaces.

EPL- Absent.

FRA- Absent.

HPW - Move to temporary facility has gone okay. Fax number has changed, but the main number is the same. Reopen date is expected to be April of 2005.

LEN- Absent

LWM- Good old days scheduled for September 9-12.

MPL- Absent.

MCL- Darlene LaBelle is celebrating her one year anniversary this month. Special thanks to all the Directors for your help this past year. Ann Langlois was recently hired as the new cataloging librarian. Macomb Literacy Partners is celebrating International Literacy Day with a special diversity program with Kids on the Block on September 8th. Nancy White of Macomb County will be in attendance. Kwame Kilpatrick to speak about diversity at the Detroit Public library.

MTC- Absent

ROG- Absent

RSV- Recently became a passport application site. The cost is \$30.00 per application.

SCS- Envisionware installed. Chris Frezza gave an excellent demonstration to the staff. Art Woodford is celebrating his 40th anniversary of being a Librarian.

SBL- Absent.

SHL- Friends of the library sold Good Humor Ice Cream and used books at the Sterling Fest and made \$3,000.

TPL- Fall issue of Troy Today Newsletter is out.

UPL- Absent

WPL- No report

VI . Public Participation.

No public participation.

VII. Next meeting date.

The next meeting will be October 14, 2004 at the Chesterfield Township Library.
Meeting adjourned at 11:30 a.m.