

**MONTHLY ACTIVITY REPORT FOR
AUGUST, 2003
LOIS WAGNER MEMORIAL LIBRARY**

CIRCULATION

Registered Patrons	5442
City of Richmond	2,024
Casco Township	700
Columbus Township	1,083
Richmond Township	848
Other	787

Library Cards Issued	54
City of Richmond	27
Casco Township	11
Columbus Township	5
Richmond Township	4
Other	7

Adult Circulation	2,483
Adult Biography	46
Adult Fiction	434
Adult Large Type	25
Adult Non-Fiction	545
Adult Mystery	150
Adult Books on Tape	159
Adult Renewals	349
Adult Westerns	1
Adult Science-Fiction	5
Adult Music CDs	208
Adult DVDs	114
Adult Videos	426
Genealogy (FTM) CDs	5
Unknown	16

Juvenile Circulation	2,202
Juvenile Beginning Readers	88
Juvenile Biography	4
Juvenile Board Book	43
Juvenile Fiction	368
Juvenile Non-Fiction	363
Juvenile Paperback	60
Juvenile Easy Books	507
Juvenile Books on Tape	53
Juvenile DVDs	36
Juvenile Music CDs	25
Juvenile Videos	341
Juvenile Renewals	297
Unknown	17

Young Adult Circulation	145
Young Adult Biography	1
Young Adult Fiction	132
Young Adult Non-Fiction	11
Young Adult Science Fiction	1

Money collected for fines	\$656.73
Money collected for faxes	\$ 71.00
Number of requests for fax service	23
Number of Pages Faxed	34
Tradable Magazines	546
Tradable Paperbacks	519
Incoming Phone Calls	502
Reference Questions	115
Items Catalogued	225
Holds Received	888
Holds Sent	768
MiLE holds sent	8
MiLE holds received	5
OCLC/Worldcat	2
Total Items Circulated (including adult, juvenile, YA, tradable paperbacks, tradable magazines, MiLE sent and received, OCLC/Worldcat, holds sent and received, and renewals)	5,908
Items Renewed	964
Patrons Served	5,619
(Due to power outage on 8/14, we do not have the number of patron's served for 8/14 and we were closed on 8/15)	

CHILDREN'S PROGRAMS 90

Summer Reading Activities	
Spoon Man	90
Culminating Party – Invitation Only	
Children	66
City of Richmond	24
Casco Township	11
Columbus Township	14
Richmond Township	10
Lenox Township	4
Emmett	1
Macomb Township	2
Adults	24

SYSTEMS MANAGER

Tutorials	17
iBistro (on-line card catalog)	15
City of Richmond	5
Casco Township	2
Columbus Township	2
Richmond Township	1
Armada Township	1
Lenox Township	1
Unknown	3
Internet	1
Genealogy	1

Internet Usage 440

PROCESSING	262
Circulation Items	225
Correspondence	12
Supply Requests	0
Mending	20
Deposit Slips	5
MEETING ROOM USAGE	56
(Some groups meet several times a month)	
Book Discussion Group	
Community Theatre	
MSU Groudwater	
Project Graduation	
CLASSES, WORKSHOPS, AND MEETINGS	15
OTHER	7
Volunteers	6
Proctoring	1
EXPLANATION OF <i>OTHER</i> UNDER LIBRARY CARDS ISSUED	7
Armada	1
Lenox Twp./New Haven	4
Michicard	1
New Baltimore	1
EXPLANATION OF <i>OTHER</i> UNDER REGISTERED PATRONS	787
Armada	8
Chesterfield	1
Clinton Twp.	3
Lenox, New Haven	553
Macomb Township	9
Michicard	208
Mount Clemens	1
New Baltimore	2
Ray Township (paid for one year of service beginning May 2003)	1
St. Clair Shores	1