

APPENDIX E: SUBURBAN LIBRARY COOPERATIVE ANNUAL PLAN 2015-16

Mission

The Suburban Library Cooperative (SLC) is an independent organization of libraries in southeast Michigan that have joined to secure those services which can be performed more effectively and economically as a group. The SLC assists member libraries to expand and improve library service to their constituents; it does not provide direct service to the public.

Philosophy

The SLC is member-driven. The Advisory Council of library directors makes recommendations to the Board of Trustees, which has legal responsibility for the organization.

In order to enhance local library services, SLC members agree to provide reciprocal borrowing privileges to cardholders of other member libraries.

Current Year Goals

- A. Hold at least one informational meeting for new and current legislators regarding the services and purpose of the SLC and its members with staff, trustees, and friends group members.
- B. Establish NCIP connections between shared and stand alone systems.
- C. Continue group purchase of Zinio.
- D. Continue group purchase of Freegal Music.
- E. Investigate reciprocal borrowing with The Library Network (TLN) libraries. Send letter from SLC Board to TLN Board explaining the positive public relations impact and the positive impact to legislators if this were to be implemented. Hold a joint meeting with TLN Board annually.
- F. Create an SLC Annual Report that lists accomplishments for the year, current statistics, services provided, goals for the next year and lists the board members.
- G. Budget funds for continuing education webinars for all levels of staff.
- H. Investigate online video streaming services.
- I. Investigate alternatives to Overdrive.
- J. Arrange a workshop with an attorney to discuss FOIA.

- K. Provide a quarterly update of SLC goals to SLC Board and Council.
- L. Increase centralized purchasing allocation as the budget allows.
- M. Form a subcommittee to explore the possibility of SLC-wide implementation of the Connect Ed program with CMPL as the pilot/model.
- N. Each time a new member library director is hired, whether or not they moved up from a member library or were hired from outside of the cooperative, offer a meeting with the new director and key SLC staff.
- O. Provide an online list of the materials that member libraries can purchase in bulk through SLC.
- P. Provide tutorials on the new SLC website and expand to include instructions/hints/suggestions from member libraries on specific topics.
- Q. Update the SLC Strategic Plan.
- R. Investigate mobile device management system.

Review of the Annual Plan

The Annual Plan Committee, consisting of the SLC Director and a representative of each of the three groups listed below, shall review the plan annually in July/August. The representative of each group shall rotate alphabetically within the group.

The Annual Plan Committee will draft the annual plan based on recommendations from each annual plan group. The draft plan will be sent to the Advisory Council for consideration before being forwarded to the SLC Board for final approval.

Groups

- Class I – III: Armada Free Public Library, Center Line Public Library, Lenox Township Library, Lois Wagner Memorial Library, Ray Township Public Library, Utica Public Library
- Class IV – V: Chesterfield Township Library, Eastpointe Memorial Library, Fraser Public Library, Harper Woods Public Library, Harrison Township Public Library, MacDonald Public Library, Mount Clemens Public Library, Romeo District Library, Roseville Public Library

Class VI: Clinton-Macomb Public Library, Shelby Township Library, St. Clair Shores Library, Sterling Heights Public Library, Troy Public Library, Warren Public Library