

JOB ANNOUNCEMENT

- POSITION:** Adult Services Reference Librarian (Part-time)
- JOB DUTIES:** Assist patrons in locating non-fiction and fiction materials and demonstrate reader's advisor services.
- Provide reference services and resource recommendations using print, media and digital resources.
- Assist patrons in using the internet, databases, word processing, and other software.
- JOB REQUIREMENTS:** ALA accredited MLS, or within twelve credits of graduating.
- SALARY:** \$17.15-\$22.80/hour.
- Up to 20 hours weekly, including evenings and Saturdays.

Required Eastpointe employment application available at address below, or www.cityofeastpointe.net. (go to government-city management-human resources)

SEND RESUME AND APPLICATION TO:

**City of Eastpointe
City Clerk's Office
23200 Gratiot
Eastpointe, MI 48021**

This announcement is only a summary of the position, its duties, job requirements and compensation.

Only those candidates who meet all minimum qualifications will be considered. Prior to employment, applicant must pass city-designated physical exam, which includes drug screening and testing. The City of Eastpointe does not discriminate on the basis of race, color, national origin, sex, religion, age, marital or veteran status, or the presence of a medical condition or disability which is not job related.