



**Position Available
Hourly Librarian
Orion Township Public Library**

Position: Hourly Librarian
4-8 hours/wk, primarily evening and weekend hours
Department: Adult or Youth Services
Salary: starts at \$19.95/hr.

Primary Job Duties:

Provide service to patrons of all ages, including adult and/or youth reference and readers' advisory

Required Qualifications:

- Minimum of 18 credit hours towards an MLS from an ALA accredited library school
- Public library experience preferred
- Knowledge of library materials, reference service, popular literature, readers' advisory
- Emphasis in public service with strong ability to speak and write effectively
- Ability to effectively use reference materials, operate computers, conduct telephone reference, bend and reach materials on shelves
- Skilled in searching automated catalog, Internet, and library databases
- Excellent Microsoft Office and other computer skills
- Ability to promote and maintain effective relationships with other staff and to work in a team environment
- Strong organizational and time management skills

Dates: Applications submitted before Friday, September 18, 2020 will receive first review

Apply To: Joyce Becker
Orion Township Public Library
825 Joslyn Road
Lake Orion, MI 48362
248-693-3000
Electronic submissions accepted, send to: jbecker@orionlibrary.org

Please submit an application, cover letter, and resume. The application is available at:
http://orionlibrary.org/wordpress/wp-content/uploads/application_for_employment.pdf.

This is an at-will position.

Orion Township Public Library is an Equal Opportunity Employer.